

REGIONAL NIAGARA ROAD SAFETY COMMITTEE
Terms of Reference
Updated June 28, 2009

PURPOSE OF COMMITTEE

The reduction in all reportable motor vehicle collisions in the Niagara region over a five year period (2009 -2013) through community partnerships in Road Safety.

MEMBERSHIP

Executive Committee

Chief of Police, Niagara Regional Police Service (NRPS)
Medical Officer of Health, Niagara Region Public Health (NRPH)
Director of Transportation Services, Niagara Region Public Works (NRPW)
Vice-Chair of the CAA Niagara Board of Directors (CAA)
District Commander, Niagara OPP
Chief of Police, Niagara Parks Police (NPP)

Working Committee

Inspector of Emergency Services, NRPS
Associate Director, Niagara Emergency Medical Services
Manager Chronic Disease Prevention Division, NRPH
Health Promoter, Chronic Disease Prevention Division, NRPH
Supervisor of Traffic Studies, Transportation Services, NRPW
Vice President, Public Relations, CAA Niagara
District Commander, Niagara OPP
Inspector, Niagara Parks Police
Regional Road Safety Planner, Central Region, Ontario Ministry of Transportation

Sub committees: will be struck as needed and will report to the standing committee on a regular basis.

DUTIES AND FUNCTIONS

Chairperson /Recorder: each member of the working committee will rotate the duties of Chair for one year intervals. During that period, an agency will supply a clerical staff member to attend the meetings for minute taking purposes.

MEETINGS

Executive Committee meetings will be held at least annually to report on the Working Committee progress. Meetings will be set well in advance to provide ample notice to the members.

Working Committee meetings will be held bi-monthly (or as required) to carry out the strategic plan as approved by the Executive Committee.

Agenda items are to be forwarded to the acting Chair at their request (approximately 2 weeks prior to the meetings).

Minutes of the meetings will be distributed via e-mail to Working Committee members at least one week prior to meetings. Executive Committee members will receive a quarterly progress report.