

REGIONAL NIAGARA ROAD SAFETY COMMITTEE
Terms of Reference
July 2004-07-08

PURPOSE OF COMMITTEE

The reduction in serious injury and fatal motor vehicle collisions in the Niagara Region over a five year period (2004 -2008) through community partnerships in Road Safety

MEMBERSHIP

Executive Committee: consisting of the Chief of Police, Niagara Regional Police Service (NRPS), the Medical Officer of Health, Niagara Region Public Health Department (NRPHD), the Director Transportation Services, Niagara Region Public Works Department (NRPWD), and the Chair of the Canadian Automobile Association (CAA) Niagara Board of Directors.

Working Committee: consisting of the Traffic Unit Sergeant, NRPS; Manager Chronic Disease Prevention Division, NRPHD; Health Promoter, Chronic Disease Prevention Division, NRPHD; Supervisor of Traffic Studies, Transportation Systems, NRPWD; Director of Public Relations, CAA Niagara.

Sub committees: will be struck as needed

DUTIES AND FUNCTIONS

Chairperson /Recorder: each member of the working committee will rotate the duties of Chair for 6 month intervals. During that period, each agency will supply a clerical staff member to attend the meetings for minute taking purposes.

MEETINGS

Executive Committee meetings will be held annually to report on the Working Committee progress. Meetings will be set well in advance to provide ample notice to the members.

Working Committee meetings will be held monthly (or as required) to carry out the strategic plan as approved by the Executive Committee.

Agenda items are to be forwarded to the acting Chair at their request (approximately 2 weeks prior to the meetings).

Minutes of the meetings will be distributed via e-mail to Working Committee members one week prior to meetings. Executive Committee members will receive a quarterly progress report.