

**THE REGIONAL MUNICIPALITY OF NIAGARA**  
**INTEGRATED COMMUNITY PLANNING COMMITTEE**

**REPORT 9-2010**

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Minutes of a meeting of the Integrated Community Planning Committee held in Council Chambers, Regional Municipal Building, Thorold, Ontario, on Wednesday, July 28, 2010 commencing at 2:02 p.m.

**ATTENDANCE**

Committee: Councillors Smeaton, Chair; Badawey, Baty; Casselman; D'Angela; Gabriel, Henderson; Hodgson; Marshall; Salci; Timms; Trombetta; Zimmerman.

Staff: Messrs. Robson, Commissioner Integrated Community Planning; Weaver, Director, Community & Corporate Planning; Mr. Bain, Regional Clerk; Ms. McManus, Legislative Assistant.

Other: Messrs. Weir, Director Administration; Gummo, Associate Director, Regional Policy Planning; Bertleff, Associate Director Regional Emergency Planning; Mr. Dick, Planner Policy; Mr. Benson, Project Manager; Mr. Campbell, Planner Policy; Ms. Rae, Legal Counsel Real Estate; Ms. Maleszyk, Purchasing Manager; Ms. Swigger, Co-op Student, Clerks Division; Ms. Britnell, Municipal Intern under the Ontario Municipal Internship Program

**PRESENTATIONS**

147. Niagara College

Ms. Katie Altoft, Professor, Environmental Management, along with Mr. Jeremy Klassen, a Niagara College student, provided Committee members with information respecting Niagara Research; Supporting Innovation in Business and Industry.

Moved by Councillor Baty  
Seconded by Councillor D'Angela

That Ms. Altoft and Mr. Klassen's Presentation (ICP-C 25-2010) respecting the Niagara Research; Supporting Innovation in Business and Industry, be received for information.

Carried.

(A copy of Ms. Altoft's Presentation can be found attached to these minutes)

**ITEMS FOR CONSIDERATION**

148. Working with Niagara College:  
Engaging Students in Addressing Corporate  
Greenhouse Gas (GHG) Emissions  
**ICP 44-2010**

Moved by Councillor Salci  
Seconded by Councillor Zimmerman

That Report ICP 44-2010, July 28, 2010 respecting Working with Niagara College: Engaging Students in Addressing Corporate Greenhouse Gas (GHG) Emissions and the attached report entitled, An Action Plan for Carbon Reduction, being a compilation of the work of students in the Niagara College Environmental Management and Assessment Program, be received;

That staff be directed to consider the recommendations outlined in the attached report as part of the development of the corporate component of a climate change action plan and in other energy management initiatives.

Carried.

(Refer to Councillor Information Requests)

149. Drain System  
Town of Niagara-on-the-Lake

Ms. Austin Kirkby presented Committee members with pictorial information respecting the areas in the Town of Niagara-on-the-Lake's Zoning By-Law and to request that Regional Council support the Town of Niagara-on-the-Lake in the adoption of its Zoning By-Law and withdraw the Ontario Municipal Board appeal.

(A copy of Ms. Kirkby's Speaking Notes ICP-C 26-2010 can be found attached to these minutes)

Moved by Councillor Hodgson  
Seconded by Councillor Marshall

That Ms. Kirby's presentation respecting municipal drains in the Town of Niagara-on-the-Lake, be received;

That Staff coordinate a meeting between the Region, Area municipalities, Agricultural Task Force and the Conservation Authority;

That this meeting focus on crafting a clear position paper respecting municipal drains that will address deficiencies in the Province's redefinition of Natural Heritage Systems and Key Hydrologic Features; and

That Staff be asked to seek the support of the Ministry of Agriculture.

Carried.

Councillor Casselman declared a pecuniary interest with respect to any matters pertaining to Safe Stor, as she has a family member who is a client of this company and she therefore took no part in the discussion of, or voting on, this matter.

150. Safe Stor – Records Management

Mr. John Ravenda, of Safe Stor – Records Management provided information respecting his company SAFESTor and their formal complaint concerning the process followed with respect to Proposal #2010-RFP-06.

Moved by Councillor Trombetta  
Seconded by Councillor Timms

That Mr. Ravenda's presentation respecting his company Safe Stor and their formal complaint concerning the process followed with respect to, be received for information.

Carried.

(A copy of Mr. Ravenda's Speaking Notes ICP-C 27-2010 can be found attached to these minutes)

**ITEMS FOR INFORMATION**

151. Request for Proposals for the Leasing of  
Records Storage Space for the Inactive Records Centre  
**ICP-C 23-2010**

Moved by Councillor Hodgson  
Seconded by Councillor D'Angela

That Correspondence ICP-C 23-2010, July 28, 2010 a memorandum from Kevin Bain, Regional Clerk respecting Request for Proposals for the Leasing of Records Storage Space for the Inactive Records Centre, be received for information.

Carried.

**ITEMS FOR CONSIDERATION (continued)**

152. Results of the Request for Proposal for the Leasing of Records Storage Space for the Inactive Records Centre  
**ICP 37-2010**

Moved by Councillor Baty  
Seconded by Councillor Marshall

That Report ICP 37-2010, July 28, 2010 respecting Results of the Request for Proposal for the Leasing of Records Storage Space for the Inactive Records Centre, be received;

That the recommendations contained within Report ICP 37-2010 be refused; and

That Staff be authorized to negotiate an extension of the current lease for the Region's Inactive Records Centre on Collier Road.

Carried.

Moved by Councillor Zimmerman  
Seconded by Councillor Trombetta

That Staff Report on alternative methods and potential service model options for Records Storage; and

That Staff bring this Report forward to the Integrated Community Planning Committee in a timely manner.

Carried.

153. Accessibility for Ontarians with Disabilities Act Compliance  
**ICP 50-2010**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Report ICP 50-2010, July 28, 2010 respecting *Accessibility for Ontarians with Disabilities Act Compliance*, be received; and

That Council approve the 2010-2011 Accessibility Plan submitted on behalf of Niagara Region's Accessibility Advisory Committee.

Carried.

154. Implementing Region's Niagara 2031 Growth Plan  
Local and Regional Partnerships  
Township of West Lincoln –  
1) Intensification Study for Smithville  
2) Employment/Industrial Park Development Strategy  
**ICP 55-2010**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Report ICP 55-2010, July 28, 2010 respecting Implementing Region's Niagara 2031 Growth Plan Local and Regional Partnerships Township of West Lincoln – A) Intensification Study for Smithville B) Employment/Industrial Park Development Strategy, be received; and

That to assist the Township of West Lincoln in helping to implement the *Niagara 2031 Growth Plan*, that the Intensification Study for Smithville and the Employment /Industrial Park Development Strategy be supported, and that staff participation on project steering committees and matching funding at the level up to \$35,000 be approved; and

That a copy of this report be sent to all local municipalities and the Ministry of Municipal Affairs and Housing, for information.

Carried.

155. Adapting to Climate Change in the Niagara Region:  
An Update on a Developing Partnership between the  
Region, Brock University, and Environment Canada  
**ICP 45-2010**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Report ICP 45-2010, July 28, 2010 respecting Adapting to Climate Change in the Niagara Region: An Update on a Developing Partnership between the Region, Brock University, and Environment Canada, be received;

That Staff circulate it to the Niagara's local municipalities, agencies, and other interested community groups; and

That staff continue to inform and support the work of Brock University and Environment Canada as it relates to climate change adaptation here in the Niagara Region.

Carried.

Councillor Timms declared a pecuniary interest with respect to matters related to Regional Development Charges as his family owns a business that may be subject to development charges, and he therefore took no part in the discussion of or voting on these matters.

156. Development Charges Policy Review  
**ICP 46-2010**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Report ICP 46-2010, July 28, 2010 respecting Development Charges Policy Review, be received;

That the following guiding principles be adopted for application in developing the Region's Development Charges policy:

- a) In order to establish region-wide or area specific development charges a Growth Management Strategy, Master Infrastructure Plan, Construction Implementation Plan and Financial Plan are all required;
- b) Funding reflects the tenet that development that triggers the need for additional servicing and relative to the benefit derived from that development;
- c) The Region's financial participation in infrastructure funding is contained in the annual capital budget and multi-year forecast as approved by Regional Council, reflecting a balance between a regulatory role and facilitating development;
- d) The Region will provide leadership in facilitating the provision of services to new development by developers;
- e) Development Charges Policy is to involve the consistent, but flexible application of capital cost shares apportioned in a reasonable manner;

That based on the guiding principles in recommendation #1, the following Regional role in providing servicing for development be endorsed and form the basis for the establishment of future Development Charges Policy;

- a. The Region will establish planning strategy for each part of the region that clearly links growth plans to infrastructure master plans to implementation plans including construction sequences;
- b. The Region will establish Development Charge recovery areas which consider service catchment areas and workable funding approach;
- c. The Region will coordinate local municipal and developer participation in terms of financing and contribution plans, with cost recovery from developers - seeking to align development planning intentions at both tiers of government;
- d. The Region will administer all plans and cost sharing arrangements to enable a viable servicing repayment structure;

That the remaining policy recommendations contained within the CN Watson Report (attached as Appendix I) be received for information;

That staff be directed to bring forward a work program including timelines and resource requirements to undertake the additional reporting and research outlined with in the CN Watson Report to the Regional Development Charges Task Force for consideration;

That staff continue to engage key stakeholders in the policy development process, including, but not limited to, those that attended the May 7, 2010 Development Charges workshop; and

That this report be circulated to local Area Clerks, Planners, Treasurers, and Public Works Officials.

Carried.

157. Official Plan Amendment No. 83  
Community Improvement Policies  
City of Port Colborne  
**ICP 47-2010**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Report ICP 47-2010, July 28, 2010 respecting Official Plan Amendment No. 83 Community Improvement Policies City of Port Colborne, be received;

That Amendment No. 83 to the City of Port Colborne Official Plan be approved, subject to receipt of the formal record submitted by the City to staff's satisfaction and receipt of the approval fee pursuant to the Regional fee by-law;

That all parties be notified of Regional Council's decision on this Amendment in accordance with Provincial regulations; and

That staff issue a declaration of final approval of the Amendment 20 days after notice of Council's decision has been given provided that no appeals have been lodged against the decision.

Carried.

158. Impact of Proposed Changes to 2011 Census  
**ICP 48-2010**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Report ICP 48-2010, July 28, 2010 respecting Impact of Proposed Changes to 2011 Census, be received;

That Council acknowledge that to maintain quality information on housing and the socio-economic characteristics of the population, that the required data should be collected as part of the Census;

That Council adopt the resolution contained in Appendix II requesting the federal government to maintain the 2B Questionnaire in the 2011 Census to obtain data on housing and the socio-economic characteristics of the population; and

That a copy of this report and Council's resolution be sent to the Hon. Tony Clement (Minister of Industry), local MPs and MPPs, the Federation of Canadian Municipalities, Regional Planning Commissioners of Ontario, local municipalities and others for information.

Carried.

159. Establishment of the Niagara Compliance Audit Committee  
**ICP 52-2010**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Report ICP 52-2010, July 28, 2010 respecting Establishment of the Niagara Compliance Audit Committee, be received;

That the establishment of a joint compliance audit committee, to be called the "Niagara Compliance Audit Committee" be supported;

That the Terms of Reference for the Niagara Compliance Audit Committee be approved;

That the Regional Clerk be directed to ensure that the appropriate by-law is prepared for consideration by Regional Council on August 5, 2010 to establish the Niagara Compliance Audit Committee; and

That the Regional Clerk be directed to continue working with the Area Clerks participating in the Niagara Compliance Audit Committee to ensure compliance with Sections 81 and 81.1 of the *Municipal Elections Act*.

Carried.

160. Update on the Niagara-Erie Critical Infrastructure Resilience Project  
**ICP 56-2010 (Revised)**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Report ICP 56-2010(Revised), July 28, 2010 respecting Update on the Niagara-Erie Critical Infrastructure Resilience Project, be received; and

That this report be shared with area municipalities and Erie County and Niagara County (New York) for information.

Carried.

161. The Designation of the Welland Canal and Creation of the Welland Canal Working Group of the Culture Committee  
**ICP-C 24-2010**

Moved by Councillor Badawey  
Seconded by Councillor Trombetta

That Correspondence ICP-C 24-2010, July 28, 2010 a memorandum from Kirk Weaver respecting The Designation of the Welland Canal and Creation of the Welland Canal Working Group of the Culture Committee, be received; and

That the decision by the Culture Committee to create a Welland Canal Working Group to seek the designation of the Welland Canal by the Historic Sites and Monuments Board be supported.

Carried.

162. Smarter Niagara Steering Committee  
**July 7, 2010**

Moved by Councillor Badawey  
Seconded by Councillor Gabriel

That the minutes of the Smarter Niagara Steering Committee meeting of July 7, 2010, be received and the following recommendation be approved:

That the *Smarter Niagara* Incentive Review Project Team give consideration to the following incentive pieces;

- “Green” Initiatives
- Industrial / Employment Land and Land Uses
- High Quality Design Projects
- Affordable Housing
- 3-Tier Level for Development Charges
- Public Realm / Apartment Façade Improvement

That Staff ensure that a *Smarter Niagara* Incentive Program Update be placed on the September 8, 2010 the Smarter Niagara Steering Committee meeting agenda.

Carried.

163. Ecological and Environmental Advisory Committee  
**May 25, 2010**

Moved by Councillor Badawey  
Seconded by Councillor Gabriel

That the minutes of the Ecological and Environmental Advisory Committee meeting of May 25, 2010, be received and the following recommendation be approved:

That Ecological and Environmental Advisory Committee (EEAC) recommend to Regional Council that it write to the Federal Government urging the Government to reinstate the ecoEnergy Retrofit for Home program or put in place a similar program providing homeowners with incentives to make their homes more energy efficient.

Carried.

164. Ecological and Environmental Advisory Committee  
**June 24, 2010**

Moved by Councillor Badawey  
Seconded by Councillor Gabriel

That the minutes of the Ecological and Environmental Advisory Committee meeting of June 24, 2010, be received and the following recommendation be approved:

That EEAC recommend to Regional Council that the following members of the public be appointed to serve on EEAC until a new Committee is appointed by the next Regional Council: Mike Dickman; Jack Hellinga; Steve Kellerman; John Menzies; Michael Price.

Carried.

165. Accessibility Advisory Committee  
**June 30, 2010**

Moved by Councillor Badawey  
Seconded by Councillor Gabriel

That the minutes of the Accessibility Advisory Committee meeting of June 24, 2010, be received and the following recommendation be approved:

That the Regional Niagara Accessibility Advisory Committee recommends to the Council Organizational Review Committee that the proposed renovations to the Council Chamber to improve accessibility as outlined in the plan presented by the Regional Clerk to the Committee on June 30, 2010 be supported subject to the finalization of the design details following review by a consultant with expertise in the area of accessibility;

And further that the Accessibility Advisory Committee express its support for a fully accessible Council Chamber in the near future.

Carried.

**ITEMS FOR INFORMATION (continued)**

166. Niagara Gateway Economic Zone and Centre Implementation Update  
**ICP 49-2010**

Moved by Councillor Henderson  
Seconded by Councillor Marshall

That Report ICP 49-2010, July 28, 2010, respecting Niagara Gateway Economic Zone and Centre Implementation Update, be received for information.

Carried.

167. 2010 Second Quarter In-House Creative Service Activity Report  
(April 1, 2010 to June 30, 2010)  
**ICP 51-2010**

Moved by Councillor Henderson  
Seconded by Councillor Marshall

That Report ICP 51-2010, July 28, 2010, respecting 2010 Second Quarter In-House Creative Service Activity Report (April 1, 2010 to June 30, 2010), be received for information.

Carried.

Councillor Timms declared a pecuniary interest with respect to matters related to Regional Development Charges as his family owns a business that may be subject to development charges, and he therefore took no part in the discussion of or voting on these matters.

168. Annual Phase-in and Indexing of Regional Development Charges – September 1, 2010 to August 31, 2011  
**ICP 54-2010**

Moved by Councillor Henderson  
Seconded by Councillor Marshall

That Report ICP 54-2010, July 28, 2010, respecting Annual Phase-in and Indexing of Regional Development Charges – September 1, 2010 to August 31, 2011, be received for information.

Carried.

169. High Speed Rail  
**ICP-C 22-2010**

Moved by Councillor Henderson  
Seconded by Councillor Marshall

That Correspondence ICP-C 22-2010, June 10, 2010, a letter from John Baird, Minister of Transport respecting High Speed Rail, be received for information.

Carried.

170. Brownfield Financial Tax Assistance Program Application  
583 Welland Avenue  
City of St. Catharines  
**CSD 80-2010**

Moved by Councillor Henderson  
Seconded by Councillor Gabriel

That the Report CSD 80-2010, July 28, 2010, respecting Brownfield Financial Tax Assistance Program Application 583 Welland Avenue City of St. Catharines, be received for information.

Carried.

*(Please note that Report CSD 80-2010 can be found behind the Corporate Services Reports Blue Book Tab)*

171. Accessibility Advisory Committee  
**May 11, 2010**

Moved by Councillor Zimmerman  
Seconded by Councillor Baty

That the Minutes of the Accessibility Advisory Committee, dated May 11, 2010,  
be received for information.

Carried.

**OTHER BUSINESS**

172. Integrated Community Planning Committee Meeting Time – Survey Results

Regional Clerk, Kevin Bain advised Committee members that the staff direction to survey Regional Councillors respecting the suggestion to revise the Integrated Community Planning Committee commencement time to 1:00 p.m. as opposed to 2:00 p.m. had been completed; results were eleven (11) members in favour of a 1:00 p.m. start time, five (5) members in favour of status quo and three (3) members without a response to date.

Following a lengthy discussion, it was:

Moved by Councillor Casselman  
Seconded by Councillor Timms

That regular meetings of the Integrated Community Planning Committee continue  
to be held on Wednesdays commencing at 2:00 p.m.

Defeated.

Moved by Councillor Badawey  
Seconded by Councillor Henderson

That regular meetings of the Integrated Community Planning Committee be held  
on Wednesdays commencing at 1:00 p.m.

Carried.

**CLOSED SESSION**

173. Moved by Councillor Timms  
Seconded by Councillor Baty

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to a "Personal Information About Identifiable Individuals – T. Roy Adams Humanitarian of the Year Award 2010".

Carried.

174. Personal Information About Identifiable Individuals –  
T. Roy Adams Humanitarian of the Year Award 2010  
**Confidential ICP 53-2010**

Moved by Councillor Timms  
Seconded by Councillor Casselman

That Confidential Report ICP 53-2010, July 8, 2010, respecting Personal Information About Identifiable Individuals – T. Roy Adams Humanitarian of the Year Award 2010, be received for information and the recommendations contained therein approved.

Carried.

175. Moved by Councillor Timms  
Seconded by Councillor Baty

That this Committee do now rise with report.

Carried.

**COUNCILLOR INFORMATION REQUESTS**

Staff was requested to:

- Consider grants and initiatives that will support an Action Plan for Carbon Reduction (Report ICP 44-2010) (Refer to Minute Item #148) (Councillor Zimmerman)

**ADJOURNMENT**

The Committee adjourned at 4:33 p.m. to meet again at **1:00 p.m.** on Wednesday, September 15, 2010 in Council Chambers, Regional Headquarters.

Councillor Smeaton  
Chair

Lisa McManus  
Legislative Assistant

Kevin Bain  
Regional Clerk