

THE REGIONAL MUNICIPALITY OF NIAGARA

CORPORATE SERVICES COMMITTEE

REPORT 1-2009

Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, January 14, 2009, commencing at 9:05 a.m.

ATTENDANCE

Committee: Councillors Martin, Co-Chair; Augustyn, Co-Chair; Regional Chair Partington; Badawey; Bentley; Burroughs; Casselman; Collins; D'Angela; Greenwood; Henderson; Heit; Puttick; Saracino.

Councillors:

Other: Councillor Rigby

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bergsma, Commissioner, Corporate Services; Ms. Reilly, Legislative Assistant.

Staff

Others: Corporate Services: Ms. Elliott, Director, Human Resources Services; Mr. Kyne, Director, Legal Services; Ms. Learn, Director, Human Resources Services; Ms. Paterson, Coordinator Properties; Mr. Pilon, Associate Director, Service Quality & Improvement; Mr. Roach, Manager, Public Works Financial Services.
Integrated Community Planning: Mr. Bendell, Financial Analyst.
Public Works: Mr. Brothers, Commissioner, Public Works.

ITEMS FOR CONSIDERATION

1. Procedure to Select Committee Co-Chairs
ICP 4-2009

Peter Partington, Regional Chair, called for nominations for the position of Co-Chair, (Aligned to the Corporate Services Department), of the Corporate Services Committee.

Moved by Councillor Saracino
Seconded by Councillor Badawey

That Councillor Martin be nominated for the position of Co-Chair, (Aligned to the Corporate Services Department), of the Corporate Services Committee for a one year term.

Carried.

Moved by Councillor Burroughs
Seconded by Councillor D'Angela

That nominations for the position of Co-Chair, (Aligned to the Corporate Services Department), of the Corporate Services Committee, be closed.

Carried.

There being no other nominations, Regional Chair Partington, with the agreement of Councillor Martin, declared him Co-Chair, (Aligned to the Corporate Services Department), of the Corporate Services Committee for a one year term.

Peter Partington, Regional Chair, called for nominations for the position of Co-Chair, (Aligned to the Human Resources Division), of the Corporate Services Committee.

Moved by Councillor Collins
Seconded by Councillor Puttick

That Councillor Augustyn be nominated for the position of Co-Chair, (Aligned to the Human Resources Division), of the Corporate Services Committee for a one year term.

Carried.

Moved by Councillor Saracino
Seconded by Councillor Burroughs

That nominations for the position of Co-Chair, (Aligned to the Human Resources Division), of the Corporate Services Committee be closed.

Carried.

There being no other nominations, Regional Chair Partington, with the agreement of Councillor Augustyn, declared him Co-Chair, (Aligned to the Human Resources Division), of the Corporate Services Committee for a one year term.

Regional Chair Partington vacated the Chair and Councillors Martin and Augustyn, Co-Chairs, assumed the Chair.

Moved by Councillor Bentley
Seconded by Councillor Collins

That Report ICP 4-2009, January 13, 2009, respecting Procedure to Select the Committee Co-Chairs, be received.

Carried.

(Please note that Report ICP 4-2009 can be found behind the JNT RPTS Blue Book Tab)

2. Day and Time of Regular Meetings
ICP 5-2009

Moved by Councillor Casselman
Seconded by Councillor Burroughs

That Report ICP 5-2009, January 13, 2009, respecting Day and Time of Regular Meetings, be received.

That the regular meetings of the Corporate Services Committee be held on Wednesday at 9:00 a.m. in accordance with the schedule approved, from time to time, by Regional Council.

That special meetings be held at such times and such places as may be appropriate, pursuant to the provisions of the procedural by-law.

Carried.

(Please note that Report ICP 5-2009 can be found behind the JNT RPTS Blue Book Tab)

PRESENTATIONS

3. Project Niagara – Feasibility Summary Presentation

Ms. Kari Cullen, Project Niagara, provided Committee members with a PowerPoint presentation entitled Project Niagara Feasibility Summary Presentation.

Ms. Cullen advised that the outcome of the feasibility study indicated the project is feasible and sustainable and would bring tremendous economic, cultural and social benefit to the Region. She commented that they are committed to working with the Town of Niagara-on-the-Lake and the Region on issues as they are identified.

The presenter provided background information on the collaboration of the Toronto Symphony Orchestra and National Arts Centre Orchestra to establish a premier international orchestral music festival in Canada and the decision to choose Niagara-on-the-Lake as the venue. Charts were provided depicting the Canadian/Local and U.S. Regional Market and two attendance scenarios which predict the size of the market as 100 million people and the size of the “qualified” market as 20 million. Maps were also provided on the Parks Canada Land for the Project Niagara Proposed Site.

Capital Cost – Phase 1 for the project was projected at \$76.5 million. The Capital Campaign – Phase 1 was presented as 1/3 - Provincial; 1/3 - Federal; and 1/3 - Corporate Sponsorships and Private Donors. The Feasibility study was presented to the Provincial Government and approval for some funding was received.

An economic impact analysis for the construction phase was developed indicating aggregate additional economic activity from the construction project as \$106.0 million.

Ms. Cullen presented operating revenue and operating costs at a break even total of \$19.9 million and \$19.8 million respectively. Aggregate additional economic activity from operations was projected at \$93.0 million.

The plans for Structure and Governance indicate the establishment of an entity – not for profit – like Shaw and Stratford festivals. There will be strong local representation on Board and a management team will be hired. A Neighbourhood Relations Committee will also be created with membership drawn from residents of the community at large, Town Council and Project Niagara management to address any complaints or issues that arise.

In closing, Ms. Cullen commented that the benefits of Project Niagara are a diversified cultural offering, enhanced competitiveness and increased tourism.

Next steps are to proceed with a Traffic Study and Public Consultation; to examine issues and costs; ongoing dialogue with the Town of Niagara-on-the-Lake and the Region and to continue to pursue funding at Federal and Provincial levels.

Moved by Councillor Burroughs
Seconded by Regional Chair Partington

That the presentation by Kari Cullen, respecting Project Niagara Feasibility Summary Presentation be received; and

That the Region assist Project Niagara in the preparation of the draft Request For Proposal (RFP) of the Traffic Study and Public Consultation.

Carried.

(Refer to Councillor Information Requests.)

CORRESPONDENCE

4. Moved by Councillor Badawey
Seconded by Councillor Collins

That the following communications be received:

CSC 4-2009 Holly Dowd, Town Clerk, Town of Niagara-on-the-Lake
(December 12, 2008) respecting Project Niagara.

CSC 6-2009 Ken and Barbara Morrison, Niagara-on-the-Lake regarding
"Project Niagara".

Carried.

ITEMS FOR CONSIDERATION (continued)

5. Approval of Spending Limits During the Interval Prior
To the Approval of the 2009 Budget Estimates

CSD 01-2009

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 01-2009, January 14, 2009, respecting Approval of Spending Limits During the Interval Prior to the Approval of the 2009 Budget Estimates, be received and approved, **as amended, to remove Recommendations 2 and 3 of the report.**

That Regional departments, boards, and agencies be allowed to incur costs to a level of 50% of the departmental expenditure budget of the prior year.

That this policy be communicated to all commissions, boards and agencies.

Carried.

6. 2009 Current Borrowing By-law
CSD 02-2009

Moved by Councillor Saracino
Seconded by Councillor Henderson

That Report CSD 02-2009, January 14, 2009, respecting 2009 Current Borrowing By-law, be received.

That this Committee recommends to Regional Council that pursuant to Section 407 of the Municipal Act, RSO, 2001, as amended, the Regional Chair and Treasurer be authorized to borrow to meet current expenditures for the year 2009.

Carried.

Conflict of Interest

Councillor Collins declared an indirect pecuniary interest with any matters relating to the Police as a family member is employed by the Niagara Regional Police Services and he therefore took no part in the discussion of, or voting on, these matters.

7. Initiation of Capital Project ZPO0708
Communications Unit Digital Recorder
CSD 14-2009

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 14-2009, January 14, 2009, respecting Initiation of Capital Project ZPO0708 Communications Unit Digital Recorder, be received.

That the 2007 capital budget allocation for Project ZPO0708 Communications Unit Digital Recorder be initiated with a gross and net cost of \$175,000.

That financing for the project be provided by the Police Capital Levy;

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

8. Initiation of Capital Project ZPO0619 Network Upgrades
CSD 15-2009

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 15-2009, January 14, 2009, respecting Initiation of Capital Project ZPO0619 Network Upgrades, be received.

That the 2006 capital budget allocation for Project ZPO0619 Network Upgrades be initiated with a gross and net cost of \$300,000;

That financing for the project be long term financing (1-5 years);

That the Regional clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

9. Initiation of Project ZRC 0816
Reconstruction of Regional Road 57 (Thorold Stone Rd)
Extension East of Stanley Avenue
City of Niagara Falls
CSD 16-2009 (PWA 02-2009)

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 16-2009 (PWA 02-2009), January 14, 2009 respecting, Initiation of Project ZRC0816 Reconstruction of Regional Road 57 (Thorold Stone Rd) Extension East of Stanley Avenue, City of Niagara Falls, be received;

That financing in the amount of \$4,000,000 gross and net be initiated and approved from the 2008 Roads Capital Program;

That approval be given to fund the project with financing consisting of \$1,250,000 from the Development Charge Reserve Fund and \$2,750,000 Long Term Financing (1-10 years); and

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council.

Carried.

(Please note that Report CSD 16-2009 (PWA 02-2009) can be found behind the Joint Reports Blue Book Tab)

10. Initiation of Projects Included in the 2009 Capital Program
CSD 19-2009 (PWA 06-2009)

Moved by Councillor Badawey
Seconded by Councillor Burroughs

That Report CSD 19-2009 (PWA 06-2009), January 14, 2009 respecting, Initiation of Projects Included in the 2009 Capital Program, be received; and

That financing in the amount of \$39,490,000 gross and \$24,930,000 net be approved from the 2009 capital program for Water, Wastewater, Waste Management, Fleet and Roads and allocated to the individual projects as summarized in Appendix A;

That approval be given to fund the projects with both Regional and external financing as summarized in Appendix A; and

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council.

Carried.

(Please note that Report CSD 19-2009 (PWA 06-2009) can be found behind the Joint Reports Blue Book Tab)

ITEMS FOR INFORMATION

11. Summary Report for 2006-2010 Facility Lease Payments
CSD 03-2009

Moved by Councillor Bentley
Seconded by Councillor Collins

That Report CSD 03-2009, January 14, 2009, respecting Summary Report for 2006-2010 Facility Lease Payments, be received for information.

Carried.

12. Tax Arrears and Collection Experience of the
Area Municipalities for 2007
CSD 05-2009

Moved by Councillor D'Angela
Seconded by Councillor Collins

That Report CSD 05-2009, January 14, 2009, respecting Tax Arrears and Collection Experience of the Area Municipalities for 2007, be received and forwarded to the area municipal councils for information.

Carried.

13. Nordic Gaming Corporation – Minutes of the Settlement
CSD 06-2009

Moved by Councillor Augustyn
Seconded by Councillor Collins

That Report CSD 06-2009, January 14, 2009, respecting Nordic Gaming Corporation – Minutes of Settlement, be received for information.

Carried.

14. Summary of Quotations, Tenders and Authorizations
Third Quarter 2008 According to Purchasing Policy C3.P02
CSD 07-2009

Moved by Councillor Bentley
Seconded by Councillor D'Angela

That Report CSD 07-2009, January 14, 2009, respecting Summary of Quotations, Tenders and Authorizations Third Quarter 2008 According to Purchasing Policy C3.P02, be received for information.

Carried.

MINUTES

15. 7-2008 (JAC)

Moved by Councillor Henderson
Seconded by Councillor Casselman

That Report 7-2008 (JAC) being minutes of the Joint Advisory Committee Wainfleet Water & Wastewater Servicing Project meeting of November 24, 2008, be received.

Carried.

16. 6-2008 (RDC)

Moved by Councillor D'Angela
Seconded by Councillor Collins

That Report 6-2008 (RDC) being the minutes of the Regional Development Charges Task Force meeting of November 26, 2008, be received.

Carried.

17. 7-2008 (RDC)

Moved by Councillor D'Angela
Seconded by Councillor Collins

That Report 7-2008 (RDC) being the minutes of the Regional Development Charges Task Force meeting of December 9, 2008, be received.

Carried.

(Councillor Augustyn wished to be recorded as opposed to minute item 40 respecting Agricultural Exemptions, as contained in the Regional Development Charges Task Force minutes of December 9, 2008.)

CORRESPONDENCE (continued)

18. Moved by Councillor Henderson
Seconded by Councillor Saracino

That the following communications be received:

CSC 2-2009 Deb Morton, Executive Director, Regional Municipality of
Niagara Police Services Board (December 2, 2008) respecting
Purchasing – CopLogic – On-line Reporting Application
270.2008

CSC 3-2009 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (December 2, 2008) respecting NRPS Variance Report to October 31, 2008.

CSC 5-2009 Debbie Zimmerman, Chair, MPAC Board of Directors (December 12, 2008) respecting Current Value Interpretation.

Carried.

OTHER BUSINESS

19. **Councillor Collins – Comments**

Councillor Collins, former Co-Chair commented that it was a great experience working as Chair of the Human Resources Committee and Co-Chair of the Corporate Services Committee (aligned to the Human Resources Department). The Councillor commented that he learned a lot by working with the various benefit providers such as Greenshield, Sun Life, and OMERS and that he would be pleased to provide any information or assistance to Committee and Co-Chairs with respect to these matters. He commented that it was a pleasure Co-chairing with Councillor Martin and that the newly elected Co-Chair Augustyn will be extremely capable and he would be pleased to assist him in any way if required. Councillor Collins also thanked staff for their support and good work.

Councillor Collins – Comments

Councillor Augustyn, newly elected Co-Chair, expressed appreciation to Committee and Councillor Collins for their confidence and commented that he is looking forward to serving as Co-Chair.

CLOSED SESSION

20. Moved by Councillor Collins
Seconded by Councillor Bentley

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to matters of Potential Litigation and Solicitor/Client Advice; A Matter of the Security of the Property of the Municipality – Preservation of Corporate Records; A Matter of Labour relations Regarding Non Union Compensation for 2009; and Communication from the Police respecting a Lease Renewal.

Carried.

21. Matters of Potential Litigation and Solicitor/Client Advice
CSD 18-2009 (PWA 04-2009) (Confidential)

Moved by Councillor Badawey
Seconded by Councillor Augustyn

That Confidential Report CSD 18-2009 (PWA 04-2009), January 14, 2009, respecting Matters of Potential Litigation and Solicitor/Client Advice, be received and that the recommendations contained therein be approved.

Carried.

22. A Matter of the Security of the Property of the Municipality
- Preservation of Corporate Records
CSD 20-2009 (ICP 6-2009) (Confidential)

Moved by Councillor Augustyn
Seconded by Councillor Henderson

That Confidential Report CSD 20-2009 (ICP 6-2009), January 14, 2009, respecting A Matter of the Security of the Property of the Municipality – Preservation of Corporate Records, be received for information.

Carried.

23. A Matter of Labour Relations Regarding
2009 Non Union Compensation
Revised CSD 21-2009 (Confidential)

Moved by Councillor Badawey
Seconded by Councillor Henderson

That Revised Confidential Report CSD 21-2009, January 14, 2009, respecting A Matter of Labour Relations Regarding 2009 Non Union Compensation, be received and the recommendations contained therein be approved.

Carried.

(Refer to Councillor Information Requests.)

24. Confidential Communication CSC 1-2009

Moved by Councillor Badawey
Seconded by Councillor Greenwood

That Confidential Communication CSC 1-2009 from Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (December 2, 2008) respecting Lease Renewal – C.273.2008, be received and approved.

Carried.

25. Moved by Councillor Badawey
Seconded by Councillor Casselman

That this Committee do now rise with report.

Carried.

COUNCILLOR INFORMATION REQUESTS

That staff:

- i) Councillor Augustyn requested the comprehensive report which included all background studies and reports with respect to Project Niagara. Councillor Burroughs advised that he would be able to provide a copy of this. Refer to minute 3.
- ii) Provide a chart comparing benefits for Non-Union and Bargaining Units. (Collins) Refer to minute 23.

ADJOURNMENT

Committee adjourned at 11:05 a.m. to meet again on Wednesday, February 4, 2009, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Co-Chair

Dave Augustyn
Co-Chair

Gail Reilly
Legislative Assistant

Pam Gilroy
Regional Clerk