

THE REGIONAL MUNICIPALITY OF NIAGARA

CORPORATE SERVICES COMMITTEE

REPORT 12-2008

Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, September 17, 2008, commencing at 9:08 a.m.

ATTENDANCE

Committee: Councillors Martin, Co-Chair; Collins, Co-Chair; Partington, Regional Chair; Augustyn; Badawey; Bentley; Burroughs; Casselman; D'Angela; Greenwood; Heit; Henderson; Puttick; Saracino.

Councillors

Other: Councillor Rigby.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bergsma, Commissioner, Corporate Services; Ms. Gilroy, Regional Clerk; Ms. Reilly, Legislative Assistant.

Staff

Others: Corporate Services: Ms. Isajiw, Legal Counsel; Ms. M. Murphy, Associate Director, Current and Capital Budgets; Mr. Pilon, Associate Director, Service Quality & Improvement; Ms. Rae, Legal Counsel; Mr. Roach, Manager, Public Works Financial Services.

Human Resources: Ms. Elliott, Acting Lead, Human Resources; Mr. Miron, Manager, Workforce Planning.

Administration: Ms. Papaiz, Senior Manager, Corporate Communications; Mr. Roberts, Executive Officer to the Regional Chair; Mr. Weaver, Manager, Special Initiatives.

Public Health: Mr. Jones, Director, Administrative Services.

ITEMS FOR CONSIDERATION

202. Updated – Recommended Funding for
Brock University Centre of Innovation for Biomanufacturing
CSD 110-2008 Amended

Moved by Councillor Casselman

Seconded by Councillor Greenwood

That Report CSD 110-2008 Amended, August 28, 2008, respecting Updated – Recommended Funding for Brock University Centre of Innovation for Biomanufacturing, be received and approved, **as amended**.

That Council approve a \$2 million contribution to the Brock University Centre of Innovation for Biomanufacturing.

That Council approve Option 2 for \$2 million and that \$1 million be funded from the approved 2008 Capital Budget allocation for Council Strategic Initiatives and \$1 million funded from the current budget through annual principal and interest payments of \$150,000 per year for 8.5 years with assumed financing at approximately 5.5%; and

That this allocation be administered through the Region; and

That a Memorandum of Understanding be established with Niagara Economic Development Corporation, Brock University and the Region so that economic prosperity will be encouraged; and

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

ITEMS FOR INFORMATION

203. **2008 Council Strategic Initiatives Capital Program**
CSD 116-2008 Amended

Moved by Councillor Heit
Seconded by Councillor Casselman

That Report CSD 116-2008 Amended, respecting 2008 Council Strategic Initiatives Capital Program, August 28, 2008, outlining the purpose of the Capital Levy dedicated to Council Business Plan be received for information.

Carried.

ITEMS FOR CONSIDERATION (continued)

204. **Document Execution By-law**
CSD 123-2008

Ms. Rae, Legal Counsel, provided a brief presentation on the Document Execution By-law stating that the purpose of the by-law is to simplify and expedite the execution of routine documents and to reduce the number of reports to committee and council on matters of a routine nature. This by-law delegates authority to staff to sign defined, routine documents and to sign documents required for the acquisition of property up to a value of \$100,000. Ms. Rae advised that this by-law supports the Council Business Plan objective of improving the efficiency of the

Regional Corporation and is consistent with existing Regional by-laws and polices as well as by-laws and practices in other municipalities.

Moved by Councillor Burroughs
Seconded by Councillor Bentley

That Report CSD 123-2008, September 17, 2008, respecting Document Execution By-law, be received and the Document Execution By-law be adopted.

That By-law No. 7619-94 – A By-law for the Acquiring of Land for the Purposes of the Region – be repealed; and

That Policy 3.2 – Execution of Property Agreements Under \$5,000 by the Director of Public Works – be repealed.

Carried.

ITEMS FOR INFORMATION (continued)

205. 2007 Municipal Performance
Measurement Program (MPMP) Report
CAO 9-2008

Moved by Councillor Bentley
Seconded by Councillor Henderson

That Report CAO 9-2008, September 17, 2008, respecting 2007 Municipal Performance Measurement Program (MPMP) Report, be received for information and posted on the Regional Municipality of Niagara Internet site to comply with the requirement of the Municipal Performance Measurement Program (MPMP) regarding the publication of Niagara Region's 2007 performance measurement information.

Carried.

206. Communication C7065 – Letter CAW Local 222
HR 14-2008

Moved by Councillor Puttick
Seconded by Councillor Saracino

That Report HR 14-2008, September 17, 2008, respecting Communication C7065-Letter CAW Local 222 regarding CAW Letter dated April 29, 2008 (attached as Appendix A to the report), be referred to the Corporate Services Committee meeting of October 8, 2008, with a copy of the motion from CAW Local 222 seeking support for changes governing harassment and violence in the workplace.

Carried.

207. 5-2008 (JAC)

Moved by Councillor Henderson
Seconded by Councillor Greenwood

That Report 5-2008 being the minutes of the Joint Advisory Committee Wainfleet Water & Wastewater Servicing Project meeting of July 24, 2008, be received.

Carried.

(Please note that the Minutes of the Joint Advisory Committee Wainfleet Water and Wastewater Servicing Project can be found behind the JNT RPTS Blue Book Tab)

OTHER BUSINESS

208. Comprehensive Reports

Councillor Puttick requested that all reports to Committees include the necessary background information to assist Councillors in making an informed decision on the matter/issue being presented.

209. Common Transit Information Website

Councillor Augustyn apprised Committee of the plans for a Common Transit Information Website featuring a trip planner which results in a map and a text based itinerary of a trip. Councillor Augustyn advised that Council authorized staff to begin consultations with the area municipalities and the various transit (internal and external) suppliers for the development of a trip planner for Niagara Region and requested Finance staff provide clarity on the funding amounts and sources for this website.

CLOSED SESSION

210. Moved by Councillor Burroughs
Seconded by Councillor D'Angela

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to the proposed acquisition of land by the municipality from the Corporation of the Town of Niagara-on-the-Lake.

Carried.

211. Proposed Acquisition of Land by the Municipality
From the Corporation of the Town of Niagara-on-the-Lake
Confidential CSD 122-2008 (PHD 45-2008)

Moved by Councillor Badawey
Seconded by Councillor Burroughs

That Report CSD 122-2008, September 17, 2008 (PHD 45-2008, September 16, 2008) respecting Proposed Acquisition of Land by the Municipality from the Corporation of the Town of Niagara-on-the-Lake, be received and the recommendations contained therein be approved.

Carried.

212. Moved by Councillor D'Angela
Seconded by Councillor Burroughs

That this Committee do now rise with report.

Carried.

ADJOURNMENT

Committee adjourned at 10:05 a.m. to meet again on Wednesday, October 8, 2008, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Co-Chair

Michael Collins
Co-Chair

Gail Reilly
Legislative Assistant

Pam Gilroy
Regional Clerk