

# THE REGIONAL MUNICIPALITY OF NIAGARA

## CORPORATE SERVICES COMMITTEE

### REPORT 10-2008

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Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, July 16, 2008, commencing at 9:00 a.m.

#### ATTENDANCE

Committee: Councillors Martin, Co-Chair; Collins, Co-Chair; Partington, Regional Chair; Augustyn; Bentley; Burroughs; Bylsma; Casselman; D'Angela; Greenwood; Heit; Henderson; Puttick; Saracino.

Staff: Mr. Bergsma, Commissioner, Corporate Services; Ms. Elliott, Director, Organizational Development & Compensation Services; Commissioner, Human Resources; Ms. Gilroy, Regional Clerk; Ms. Reilly, Legislative Assistant.

Staff

Others: Corporate Services: Mr. Bernard, Associate Director, Court Services; Ms. Garrett, Manager, General Accounting; Mr. Inman, Associate Director, Energy Management; Mr. Kyne, Director, Legal Services; Ms. Maleszyk, Purchasing Manager; Mr. Moffatt, Manager, Property Management; Ms. Paterson, Coordinator Properties; Mr. Pilon, Associate Director, Service Quality & Improvement; Ms. Rae, Legal Counsel; Mr. Roach, Manager, Public Works Financial Services; Ms. Williams, Senior Financial Analyst.  
Administration: Mr. McQueen, Director, Administration.  
Public Health: Mr. Jones, Director, Administrative Services, P.H.

#### ITEMS FOR CONSIDERATION

163. Initiation of Energy Management Program  
For Regional Facilities  

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**CSD 99-2008**

Moved by Councillor Burroughs  
Seconded by Councillor Bentley

That Report CSD 99-2008, July 16, 2008, respecting Initiation of Energy Management Program for Regional Facilities, be received for information.

That financing in the amount of \$200,000 be approved for the 2008 Energy Management Program for Regional Facilities (Project ZGD0808).

That approval be given to fund the project with financing consisting of \$200,000 from the Capital levy Reserve.

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

164. 3-2008 (AC)

Moved by Councillor Burroughs  
Seconded by Councillor Saracino

That Report 3-2008, being the minutes of the Audit Committee meeting of Wednesday, June 25, 2008, be approved.

Carried.

165. 2008 Claw Back Percentages  
And Municipal Tax Adjustments  
**CSD 103-2008**

Moved by Regional Chair Partington  
Seconded by Councillor Puttick

That Report CSD 103-2008, July 16, 2008, respecting 2008 Claw Back Percentages and Municipal Tax Adjustments, be received.

That the percentage claw back for the affected property classes, under section 330 (1) of the Municipal Act, be established as follows:

Multi-Residential	53.1644%
Commercial	63.3745%
Industrial	59.2842%

That the Region act as a banker, under section 330 (6) of the Municipal Act, on October 20, 2008 for the 2008 Municipal Tax Adjustments.

That the Regional Clerk be instructed to prepare the necessary by-law.

That this report be received and circulated to the Councils of the Area Municipalities for information.

Carried.

166. 2-2008 (JBM)

Moved by Councillor Collins  
Seconded by Councillor Bentley

That Report 2-2008, being the minutes of the Joint Board of Management Niagara Region Courts meeting of February 26, 2008, be approved.

Carried.

167. 3-2008 (JBM)

Moved by Councillor Collins  
Seconded by Councillor Bentley

That Report 3-2008, being the minutes of the Joint Board of Management Niagara Region Courts meeting of June 17, 2008, be approved.

Carried.

Mr. Bergsma, Commissioner, Corporate Services, commended Mr. Bernard, Associate Director, Court Services and staff of the POA offices for their many achievements and awards commenting that the Niagara Region Courts continue to be recognized by other courts and their peers as a good example of best practices for customer service.

168. 3-2008 (JAC Wainfleet)

Moved by Councillor Henderson  
Seconded by Councillor Collins

That Report 3-2008, being the minutes of the Joint Advisory Committee Wainfleet Water & Wastewater Servicing Project meeting of July 10, 2008, be approved.

Carried.

**ITEMS FOR INFORMATION**

169. Information Report - Local Preference Purchasing  
**CSD 97-2008**

Moved by Councillor Henderson  
Seconded by Councillor Bentley

That Report CSD 97-2008, July 16, 2008, respecting Information Report – Local Preference Purchasing, be received for information.

Carried.

(Refer to Councillor Information Requests.)

170. Status Report – Market Based Time of Use Rates for Electricity

Moved by Councillor Augustyn  
Seconded by Councillor Burroughs

That Report CSD 102-2008 (PWA 77-2008), July 16, 2008, respecting Status Report – Market Based Time of Use Rates for Electricity, be received for information.

Carried.

(Refer to Councillor Information Requests.)

**CORRESPONDENCE**

171. Moved by Councillor Bentley  
Seconded by Councillor D'Angela

That Communication CSC 40-2008 from Ann Merritt, Assistant Deputy Attorney General, Court Services Division, Ministry of the Attorney General (June 9, 2008) advising the amendment to Ontario Regulation 210/07, Ontario Court of Justice – Fees, made under the authority of the Administration of Justice Act, will be in force on August 15, 2008, be received.

Carried.

172. Moved by Councillor Puttick  
Seconded by Regional Chair Partington

That Communication CSC 41-2008 being a memorandum from Kirk Weaver, Manager, Special Initiatives (June 30, 2008) regarding War of 1812 Bicentennial Follow-up, be received.

Carried.

**OTHER BUSINESS**

173. Commissioner of Integrated Community Planning

Councillor Collins requested the internal and external advertisements for the recruitment of the Commissioner of Integrated Community Planning circulated to members of the Corporate Services Committee for their information.

Councillor Augustyn inquired as to the process for the selection of the new Commissioner and Council's involvement in this process. Committee members were advised that Mr. Trojan, C.A.O. will be meeting with Human Resources to discuss the establishment of a Selection Committee and past practices have been that Regional Councillors are appointed to Selection Committees for the hiring of Commissioners.

174. Challenges of the Economy on the Preparation of the Budget  
Councillor Casselman inquired as to how the economic downturn and anticipated increased inflation will be addressed in the budget and whether contingency plans will be put in place. The Councillor also inquired as to what monies will be going into new initiatives. Mr. Bergsma advised that discussions are taking place with the Corporate Management Team (CMT) to draft guidelines taking into consideration these external factors. A presentation on budget guidance will be going to the Budget Review Committee of the Whole on Thursday, July 24, 2008 at 4:00 p.m.
175. Cost-sharing Programs  
Councillor D'Angela reiterated his request for a report regarding cost sharing initiatives with local municipalities (i.e. rain barrel/bicycle program). Mr. Bergsma advised that he would follow up on the status of that request.
176. Location of Economic Development Offices  
Councillor Puttick inquired as to whether any consideration was given to the establishment of a central Economic Development Office to house Regional and Municipal Economic Development Officers for the purpose of speaking with "one voice" and avoiding duplication of services, perhaps in a downtown location. Staff commented the costs associated with an off-site location would be higher than an "in-house" location.

**CLOSED SESSION**

177. Moved by Councillor Collins  
Seconded by Councillor Augustyn

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to matters concerning Proposed Acquisitions of Lands by the Municipality.

Carried.

178. Proposed Acquisition of Land by the Municipality  
Regional Road 47 (Lyons Creek Road)  
City of Niagara Falls  
**Confidential CSD 95-2008 (PWA 70-2008)**

Moved by Councillor Puttick  
Seconded by Regional Chair Partington

That Confidential Report CSD 95-2008 (PWA 70-2008), July 16, 2008, respecting A Proposed Acquisition of Land by the Municipality Regional Road 47 (Lyons Creek Road) City of Niagara Falls, be received and the recommendations contained therein be approved.

Carried.

179. A Proposed Acquisition of Land by the Municipality  
Lease Renewal – Ambulance Station  
City of St. Catharines  
**Confidential CSD 96-2008 (PHD 37-2008)**

Moved by Councillor Casselman  
Seconded by Councillor Henderson

That Confidential Report CSD 96-2008, July 16, 2008 (PHD 37-2008, July 15, 2008) respecting a Proposed Acquisition of Land by the Municipality Lease Renewal – Ambulance Station, City of St. Catharines, be received and the recommendations contained therein be approved.

Carried.

180. Proposed Acquisition of Land by the Municipality  
From the Corporation of the Town of Grimsby  
For Part of Regional Road 40 (South Service Road)  
Town of Grimsby  
**Confidential CSD 98-2008 (PWA 73-2008)**

Moved by Councillor D'Angela  
Seconded by Councillor Bentley

That Confidential Report CSD 98-2008 (PWA 73-2008), July 16, 2008, respecting A Proposed Acquisition of Land by the Municipality from the Corporation of the Town of Grimsby for Part of Regional Road 40 (South Service Road) Town of Grimsby, be received and the recommendations contained therein be approved.

Carried.

181. Proposed Acquisition of Land by the Municipality  
Regional Road 40 (South Service Road)  
Town of Grimsby  
**Confidential CSD 100-2008 (PWA 76-2008)**

Moved by Councillor Puttick  
Seconded by Councillor Timms

That Confidential Report CSD 100-2008 (PWA 76-2008), July 16, 2008, respecting A Proposed Acquisition of Land by the Municipality Regional Road 40 (South Service Road) Town of Grimsby, be received and the recommendations contained therein be approved.

Carried.

182. Proposed Acquisition of Land by the Municipality  
Police Communications Site – Lease Renewal  
City of St. Catharines  
**Confidential CSD 101-2008**

Conflict of Interest

Councillor Collins declared an indirect pecuniary interest with respect to any police matters as he has a family member employed by the Niagara Regional Police Services and he therefore vacated the Committee Room and took no part in the discussion of, or voting on, these matters.

Moved by Councillor Heit  
Seconded by Councillor D'Angela

That Confidential Report CSD 101-2008, July 16, 2008, respecting Proposed Acquisition of Land by the Municipality Police Communications Site – Lease Renewal, City of St. Catharines, be received and the recommendations contained therein be approved.

Carried.

183. Proposed Acquisition of Land by the Municipality  
Reconstruction of Regional Road No. 20  
City of Thorold  
**Confidential CSD 104-2008 (PWA 78-2008)**

Moved by Councillor D'Angela  
Seconded by Councillor Augustyn

That Confidential Report CSD 104-2008 (PWA 78-2008), July 16, 2008, respecting A Proposed Acquisition of Land by the Municipality Reconstruction of Regional Road No. 20 City of Thorold, be received and the recommendations contained therein be approved.

Carried.

184. Moved by Councillor Bentley  
Seconded by Regional Chair Partington

That this Committee do now rise with report.

Carried.

**COUNCILLOR INFORMATION REQUESTS**

That staff:

- (i) Legal staff review section 3.2 of The Discriminatory Business Practices Act to determine if this section allows for flexibility in purchasing in Ontario. (Refer to minute 169.)
- (ii) Provide a report on the gross and net savings achieved through energy management initiatives and how these savings could be reinvested in other environmental projects or initiated into the budget. (Augustyn) (Refer to minute 170.)

**ADJOURNMENT**

Committee adjourned at 10:35 a.m. to meet again on **Thursday, August 28, 2008**, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin  
Co-Chair

Michael Collins  
Co-Chair

Gail Reilly  
Legislative Assistant

Pam Gilroy  
Regional Clerk