

# THE REGIONAL MUNICIPALITY OF NIAGARA

## CORPORATE SERVICES COMMITTEE

### REPORT 8-2008

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Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, June 4, 2008, commencing at 9:00 a.m.

#### ATTENDANCE

Committee: Councillors Martin, Co-Chair; Collins, Co-Chair; Partington, Regional Chair; Augustyn; Bentley; Burroughs; Bylsma; Casselman; D'Angela; Greenwood; Heit; Puttick; Saracino.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bergsma, Commissioner, Corporate Services; Ms. Fontana, Director, Corporate Health Services and Employee Relations; Ms. Reilly, Legislative Assistant.

Staff

Others: Corporate Services: Mr. Bendell, Financial Analyst; Mr. Moffatt, Manager, Property Management; Mr. J. Murphy, Manager, Policy and Development; Mr. Roach, Manager, Public Works Financial Services;  
Public Health: Mr. Jones, Director, Administrative Services, P.H.

#### PRESENTATION

##### 128. 2008 Debenture Issue

Mr. Tim Van Alstyne, Government Finance, RBC Capital Markets, attended to provide an update on the Capital Markets. Mr. Van Alstyne advised that his presentation is a joint presentation on behalf of the Region's other fiscal agents: David Berner, National Bank Financial and Sunil Bhutani, CIBC. Mr. Van Alstyne provided charts depicting the trends of the Capital Markets environment. He advised that while liquidity has been at a premium and credit has been more expensive, the spreads appear to have peaked and are stabilizing/improving. Information was also provided on the interest rates and implications for Niagara's upcoming debenture issue.

Mr. Van Alstyne commented that the market is receptive at this time for municipal bonds and provided the following structures which are indicative of the existing market:

|                              |                       |
|------------------------------|-----------------------|
| 10 Year Bullet Debenture     | All in Yield of 4.85% |
| 10 Year Amortizing Debenture | All in Yield of 4.49% |
| 1-10 Year Serial Debenture   | All in Yield of 4.55% |

**ITEMS FOR CONSIDERATION**

129. 2008 Debenture Issue  
**CSD 72-2008**

Moved by Councillor Casselman  
Seconded by Councillor Bentley

That Report CSD 72-2008, June 4, 2008, respecting 2008 Debenture Issue, be received.

That the Region's Fiscal Agents, through its lead manager RBC Capital Markets, be authorized to negotiate on the Region's behalf the sale of debentures for financing requirements in 2008 for the Region and certain area municipalities.

That the amount to be debentured shall not exceed \$61,300,000 and that the timing, term and interest costs be determined by the Region's Commissioner of Corporate Services in consultation with the Region's Chief Administrative Officer, the Region's Chair and the Co-Chairs of the Corporate Services Committee.

That the relevant details be presented to Regional Council for information upon finalization of the issue.

That the Region's Commissioner of Corporate Services execute an agreement on behalf of the Regional Municipality of Niagara for the issue and sale of said Regional Debentures with the term and interest costs as determined by the authorization stated in recommendation #2.

That the Regional Clerk ensure that the necessary by-law(s) be prepared to effect the sale and issue of the debentures and that the by-law(s) be presented to Regional Council for approval.

Carried.

130. Agreement for Roads Works  
Proposed Walker South Landfill  
Niagara Waste Systems Limited  
Regional Road 70 (Taylor Road)  
In the City of Niagara Falls  
**CSD 69-2008 (PWA 53-2008)**

Moved by Councillor Collins  
Seconded by Councillor Burroughs

That Report CSD 69-2008 (PWA 53-2008), June 4, 2008, respecting Agreement for Road Works Proposed Walker South Landfill Niagara Waste Systems Limited Regional Road 70 (Taylor Road) in the City of Niagara Falls, be received.

That the Region enter into an Agreement with Niagara Waste Systems Limited, owner of the landfill site adjacent to Regional Road 70 (Taylor Road);

That the Agreement outline responsibilities and secure financial commitments to cover 100% of costs associated with the construction of the required road improvements at this location;

That the Regional Chair and Regional Clerk be authorized to execute this Agreement; and

That the City of Niagara Falls be circulated a copy of this report.

Carried.

*(Please note that Report CSD 69-2008 (PWA 53-2008) can be found behind the PPW Blue Book Tab)*

131. Permission to Enter Agreement and Transfer of Easement  
District School Board of Niagara  
250 Thorold Road West in the City of Welland  

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**CSD 73-2008**

Moved by Councillor D'Angela  
Seconded by Councillor Collins

That Report CSD 73-2008, June 4, 2008, respecting Permission to Enter Agreement and Transfer of Easement District School Board of Niagara 250 Thorold Road West in the City of Welland, be received.

That the Region grant a Permission to Enter to the District School Board of Niagara (DSBN) to enter upon the Region's lands at 250 Thorold Road West, Welland for the purposes of constructing an underground concrete encased high voltage ductbank to replace and provide hydro service to 240 Thorold Road West (Centennial Secondary School).

That a permanent easement interest, having an area of approximately 200 square metres (2,152 square feet); to be fully determined by a reference plan upon completion of construction, and shown crosshatched on Appendix 1 be declared surplus and transferred to the DSBN for the repair, operation and maintenance of the underground concrete encased high voltage ductbank servicing 240 Thorold Road west, Welland (the "Works") for consideration of \$1.00.

That the Regional Chair and Regional Clerk be authorized to execute the necessary documents.

Carried.

132. Development Charge Reserve Funds  
January 1, 2007 to December 31, 2007  
**CSD 74-2008**

Moved by Councillor Augustyn  
Seconded by Councillor Saracino

That Report CSD 74-2008, June 4, 2008, respecting Development Charge Reserve Funds January 1, 2007 to December 31, 2007, be received, **as amended**, for information; and

***That this report be forwarded to the Regional Development Charges Task Force; and***

***That the Regional Development Charges Task Force provide a report to the Corporate Services Committee on the value/benefits of the Smarter Niagara Growth Strategy Incentive Program to the Niagara Region.***

Carried.

133. Forecast and Year End Results and Budget to  
Actual Comparison for the Month Ended March 31, 2008  
**CSD 77-2008**

Moved by Councillor Burroughs  
Seconded by Councillor Bentley

That Report CSD 77-2008, June 4, 2008, respecting Forecast and Year End Results and Budget to Actual Comparison for the Month Ended March 31, 2008, be received for information.

Carried.

### **MINUTES**

134. 5-2008

Moved by Councillor D'Angela  
Seconded by Councillor Bentley

That Report 5-2008 being the minutes of the Regional Development Charges Task Force meeting of Tuesday, May 13, 2008, be received and the recommendations contained therein be approved.

Carried.

## **CORRESPONDENCE**

### Conflict of Interest

Councillor Collins declared an indirect pecuniary interest with respect to any police matters as he has a family member employed by the Niagara Regional Police Services and he therefore took no part in the discussion of, or voting on, these matters.

135. Moved by Councillor Bentley  
Seconded by Councillor Saracino

That Communication CSC 36-2008 from Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (April 22, 2008) regarding Facilities – Request for Proposal – Project Management Services for Grimsby Police Facility 90.2008, be received.

Carried.

## **OTHER BUSINESS**

136. Lora Fontana  
Director, Corporate Health Services and Employee Relations  
Councillor Collins, Co-Chair, advised that Lora Fontana, Director, Corporate Health Services and Employee Relations, has accepted a new position with the City of Hamilton and will be leaving the Niagara Region. Councillor Collins commended Ms. Fontana for her exemplary work while at the Region and specifically for her leadership in negotiating successful contract agreements.
137. Centre of Innovation  
for Biomanufacturing  
Councillor Augustyn inquired as to the status of the report requested by Council regarding the Centre of Innovation for Biomanufacturing presented by Dr. Livingstone in February.  
  
Mr. Trojan, CAO, advised that a report will be going to the next round of Committees regarding this initiative, as well as the other Council strategic initiatives identified.
138. PWP 25-2008 - 2007-T-101 - Leachate Management Project Line 5  
Councillor Burroughs advised that he would not be attending the Planning and Public Works Committee this afternoon and wanted to remind/advise Committee that the budget amount for this project was approximately \$1.1 million, not \$1.5 as noted in this report, and requested clarification/explanation of this matter.

**CLOSED SESSION**

139. Moved by Councillor D'Angela  
Seconded by Councillor Burroughs

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to matters concerning security of property of the municipality and litigation and proposed acquisitions of land.

Carried.

140. Matters Concerning Security of Property of the Municipality and Litigation (OLG Tax Appeal)  
**Confidential CAO 7-2008 Amended**

Moved by Councillor Collins  
Seconded by Councillor Burroughs

That Confidential Report CAO 7-2008 Amended, June 4, 2008, respecting Matters Concerning Security of Property of the Municipality and Litigation (OLG Tax Appeal), be received and the recommendations contained herein be approved.

Carried.

141. A Proposed Acquisition of Land by the Municipality Reconstruction of Regional Road No. 20, Town of Pelham  
**Confidential CSD 71-2008 (PWA 54-2008)**

Moved by Councillor Augustyn  
Seconded by Councillor Puttick

That Confidential Report CSD 71-2008 (PWA 54-2008), June 4, 2008, respecting A Proposed Acquisition of Land by the Municipality Reconstruction of Regional Road No. 20, Town of Pelham, be received and the recommendations therein approved.

Carried.

142. A Proposed Acquisition of Land by the Municipality Frenchman's Creek Trunk Sanitary Sewer Servicing Project Town of Fort Erie  
**Confidential CSD 75-2008 (PWA 61-2008)**

Moved by Councillor Burroughs  
Seconded by Councillor Collins

That Confidential Report CSD 75-2008 (PWA 61-2008), June 4, 2008, respecting A Proposed Acquisition of Land by the Municipality Frenchman's Creek Trunk Sanitary Sewer Servicing Project Town of Fort Erie, be received and the recommendations therein approved.

Carried.

143. Moved by Councillor Bentley  
Seconded by Councillor Augustyn

That this Committee do now rise with report.

Carried.

### **ADJOURNMENT**

Committee adjourned at 11:00 a.m. to meet again on Wednesday, June 25, 2008, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin  
Co-Chair

Michael Collins  
Co-Chair

Pam Gilroy  
Regional Clerk

Gail Reilly  
Legislative Assistant