

THE REGIONAL MUNICIPALITY OF NIAGARA

CORPORATE SERVICES COMMITTEE

REPORT 11-2007

Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, August 8, 2007, commencing at 9:05 a.m.

ATTENDANCE

Committee: Councillors Martin, Co-Chair; Collins, Co-Chair; Partington, Regional Chair; Augustyn; Bentley; Bylsma; Casselman; Greenwood; Puttick; Saracino.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bergsma, Commissioner, Corporate Services; Mr. Nicol, Commissioner, Human Resources; Ms. Gilroy, Regional Clerk; Ms. Reilly, Legislative Assistant.

Staff

Part-Time: Corporate Services: Mr. Bendell, Financial Analyst; Mr. Bernard, Associate Director, Court Services; Mr. Kaas, Capital Analyst; Mr. Lockyer, Treasurer/Director, Financial and Management Planning; Mr. Murphy, Manager, Policy and Development; Ms. Rae, Solicitor, Legal Services; Mr. Roach, Manager, Financial Services; Ms. Rossetto, Insurance Claims Analyst.

Others: Mr. Farley, Director, Planning Services; Mr. Friesen, Director, Waste Management Services Division; Ms. Habermebl, Associate Director, Collection & Diversion; Mr. Jones, Director, Administration, P.H.; Mr. Macklem, Coordinator, Properties; Mr. Nicholson, Associate Director, Policy/Implementation, Planning and Development.

Others: Councillor Rigby.

ITEMS FOR CONSIDERATION

244. Tile Drainage – Town of Lincoln

Moved by Councillor Bentley
Seconded by Councillor Bylsma

WHEREAS By-law No. 5988-90 authorizes The Regional Municipality of Niagara to borrow an amount not exceeding \$4,657,000 and to issue debentures therefore, payable to the Treasurer of Ontario pursuant to The Tile Drainage Act, 1971, upon application of an area municipality from time to time.

BE IT RESOLVED THEREFORE THAT a special annual rate over and above all other rates, sufficient for the payment of the principal and interest of the amount of the debenture in Schedule A be levied to the Town of Lincoln.

<u>Area Municipality</u>	<u>Amount</u>
Town of Lincoln	\$58,100.00
TOTAL SUM TO BE LOANED	\$58,100.00

Carried.

245. Financial Information Requested on
The Greater Niagara Circle Route Trails System
CSD 128-2007 (DPD 90-2007)

Moved by Councillor Saracino
Seconded by Councillor Augustyn

That Report CSD 128-2007 (DPD 90-2007), August 8, 2007, respecting Financial Information Requested on The Greater Niagara Circle Route Trails System, be received for information.

Carried.

(Please note that Report CSD 128-2007 (DPD 90-2007) can be found behind the JNT RPTS Blue Book Tab)

246. Request for Approval of Tunnel Extension under
Contract RN 06-16 Oxford Atlas Wellington Sanitary Sewer
In the City of Welland, Project ZSW0204/SW0416
CSD 134-2007 (PWA 133-2007)

Moved by Councillor Bentley
Seconded by Councillor Augustyn

That Report CSD 134-2007 (PWA 133-2007), August 8, 2007, respecting Request for Approval of Tunnel Extension under Contract RN 06-16 Oxford Atlas Wellington Sanitary Sewer In the City of Welland, Project ZSW0204/SW0416, be received.

That subsequent to Regional Council and the Ontario Ministry of Public Infrastructure Renewal approval, funding from Millennium Partnerships Initiative (MPI) in the amount of \$8,250,517 be transferred from the Wainfleet Water and Wastewater Servicing Project, Port Robinson Lagoon Decommissioning Project and the West Street Revitalization Project to the Welland CSO Control/OAW Sewer Separation Project.

That Contract RN 06-16, Oxford Atlas Wellington Sanitary Sewer awarded to McNally Construction Inc. be amended to include extension of the sanitary sewer tunnel at an additional cost of \$4,871,228.44 for a revised total contract price of \$16,693,400.44.

That a contingency allowance in the amount of \$250,000.00 be approved for this contract extension.

That approval be given to increase the engineering budget of Associated Engineering by \$310,545.00 to reflect the additional scope of work for design modifications, construction administration and inspection for the sanitary sewer tunnel extension.

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council, including authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

Carried.

(Please note that Report CSD 134-2007 (PWA 133-2007) can be found behind the JNT RPTS Blue Book Tab)

ITEMS FOR INFORMATION

247. Summary of Quotations, Tenders and Authorizations
Second Quarter 2007 According to Purchasing Policy C3.P02
CSD 124-2007

Moved by Councillor Puttick
Seconded by Councillor Saracino

That Report CSD 124-2007, August 8, 2007, respecting Summary of Quotations, Tenders and Authorizations Second Quarter 2007 According to Purchasing Policy C3.P02, be received for information.

Carried.

248. Update on Judicial Resources
CSD 127-2007

Moved by Councillor Bentley
Seconded by Councillor Augustyn

That Report CSD 127-2007, August 8, 2007, respecting Update on Judicial Resources, be received for information; and

That this report be circulated to all area municipalities for their information.

Carried.

249. Indexing of Regional Development Charges –
September 1, 2007 to August 31, 2008
CSD 131-2007

Moved by Councillor Augustyn
Seconded by Councillor Bentley

That Report CSD 131-2007, August 8, 2007, respecting Indexing of Regional Development Charges – September 1, 2007 to August 31, 2008, be received for information.

Carried.

250. Green Initiative and Alternative Fuel Options
For the Regional Fleet
PWP 49-2007

Moved by Councillor Augustyn
Seconded by Councillor Bentley

That Report PWP 49-2007, August 8, 2007, respecting Green Initiative and Alternative Fuel Options for the Regional Fleet, be received for information.

Carried.

(Please note that Report PWP 49-2007 can be found behind the PPW Blue Book Tab)

MINUTES

251. Report 2-2007

Moved by Councillor Bentley
Seconded by Councillor Augustyn

That Report 2-2007 being the minutes of the Joint Board of Management Niagara Area Courts meeting of June 6, 2007, be received and the recommendations, as outlined in minute items 18 and 22, approved.

Carried.

OTHER BUSINESS

252. NEDCO – Advertisement for Director of Finance and Administration
Councillor Puttick inquired as to why there was a need to hire a Director of Finance and Administration for NEDCO, and suggested that the Region provide the financial and administrative services they need.

Mr. Nicol, Commissioner, Human Resources, advised that the Region does provide Shared Services to NEDCO for Human Resources, Payroll and Accounts Payable. The Commissioner advised that the position advertised is not a new position but to replace someone leaving.

Mr. Bergsma advised that they have had some informal discussions with NEDCO about the possibility of providing them the financial and administrative services they require on a Shared Services basis but that more formal discussion and information is needed to move forward on this.

Mr. Trojan, C.A.O., advised that the CAO's Steering Committee met recently and are finalizing the terms and conditions of a Memorandum of Understanding which will clearly delineate the roles and expectations (and the principles to adhere to) for NEDCO and local Economic Development Offices. Mr. Trojan commented that a report on this matter will be presented to Committee in September.

CLOSED SESSION

253. Moved by Councillor Augustyn
Seconded by Councillor Saracino

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to personnel, property and legal matters.

Carried.

254. Update - A Matter of the Security of the
Property of the Municipality, City of Welland
Confidential CSD 136-2007 (PHD 52-2007)

Moved by Councillor Henderson
Seconded by Councillor Marshall

That Confidential Report CSD 136-2007, August 8, 2007 (PHD 52-2007, August 7, 2007) respecting Update - A Matter of the Security of the Property of the Municipality – City of Welland, be received for information.

Carried.

(Please note that Report CSD 136-2007 (PHD 52-2007) can be found behind the JNT RPTS Blue Book Tab)

Conflict of Interest

Councillor Casselman declared an indirect pecuniary interest with respect to Confidential Report CSD 123-2007 (PWA 126-2007) as she is a member of the St. Catharines Golf Club and she therefore vacated Committee Room 4 and took no part in the discussion of, or voting on, this matter.

255. A Proposed Acquisition of Land by the Region
City of St. Catharines
Confidential CSD 123-2007 (PWA 126-2007)

Moved by Councillor Collins
Seconded by Councillor Augustyn

That Confidential Report CSD 123-2007 (PWA 126-2007), August 8, 2007, respecting A Proposed Acquisition of Land by the Region, City of St. Catharines, be received and the recommendations therein approved.

Carried.

256. Regional Chair's Bursaries 2007
Confidential CSD 125-2007

Moved by Councillor Collins
Seconded by Councillor Augustyn

That Confidential Report CSD 125-2007, August 8, 2007, Regional Chair's Bursaries 2007, be received and the recommendations contained therein be approved.

Carried.

257. T. Roy Adams Humanitarian of the Year Award 2007
Confidential CSD 126-2007

Moved by Councillor Collins
Seconded by Councillor Bentley

That Confidential Report CSD 126-2007, August 8, 2007, respecting T. Roy Adams Humanitarian of the Year Award 2007, be received and the recommendations contained therein be approved.

Carried.

258. A Matter Concerning the Security of the Property
of the Regional Niagara of Niagara-Insurance Program Renewal
Confidential CSD 129-2007 Amended

Moved by Councillor Bylsma
Seconded by Councillor Augustyn

That Confidential Report CSD 129-2007 Amended, August 8, 2007, respecting A Matter Concerning the Security of the Property of the Region of Niagara-Insurance Program Renewal, be received and that the recommendations contained therein be approved, ***save and except recommendation No. 2, which is referred to staff for further information.***

Carried.

259. A Matter of Litigation Involving the Municipality
(Ontario Municipal Board – Expropriation Procedures –
Town of Grimsby)
Confidential CSD 130-2007 (PWA 134-2007)

Moved by Councillor Bentley
Seconded by Councillor Greenwood

That Confidential Report CSD 130-2007 (PWA 134-2007), August 8, 2007, respecting A Matter of Litigation Involving the Municipality (Ontario Municipal Board – Expropriation Procedures – Town of Grimsby), be received and the recommendations contained therein be approved.

Carried.

260. A Matter of Security of the Property of the
Region of Niagara – Processing and Glass Recycling Contracts
Confidential CSD 133-2007 (PWA 132-2007)

Moved by Councillor Casselman
Seconded by Councillor Collins

That Confidential Report CSD 133-2007 (PWA 132-2007), August 8, 2007, respecting A Matter of Security of the Property of the Region of Niagara – Processing and Glass Recycling Contracts, be received and the recommendations contained therein be approved.

Carried.

Quorum

There being a lack of ordinary quorum at the meeting, the Committee Chair determined that the ordinary quorum for the meeting be reduced to seven members, pursuant to Part 11, Section 11.7 of the Procedural By-law 7174-93.

261. A Matter of Employee Terms and Conditions of Employment:
Non-Union Employee Group and Councillor Benefit Plan Amendments
Confidential HR 27-2007

Moved by Councillor Saracino
Seconded by Councillor Greenwood

That Confidential Report HR 27-2007, August 8, 2007, respecting A Matter of Employee Terms and Conditions of Employment: Non-Union Employee Group and Councillor Benefit Plan Amendments, be received and the recommendations contained therein be approved.

Carried.

262. Ratification of Collective Agreement
CUPE Local 1757 – Public Health Department
Confidential HR 28-2007

Moved by Councillor Casselman
Seconded by Councillor Greenwood

That Confidential Report HR 28-2007, August 8, 2007, respecting Ratification of Collective Agreement – CUPE Local 1757 – Public Health Department, be received and the recommendations contained therein be approved.

Carried.

263. Oral Report
Status of Collective Bargaining Negotiations

Mr. Nicol, Commissioner, Human Resources, provided an oral report on the status of collective bargaining negotiations.

Moved by Councillor Casselman
Seconded by Councillor Augustyn

That the oral report by Mr. Nicol, Commissioner, Human Resources, on the status of collective bargaining negotiations, be received.

Carried.

264. Moved by Councillor Casselman
Seconded by Councillor Bylsma

That this Committee do now rise with report.

Carried.

ADJOURNMENT

Committee adjourned at 11:50 a.m. to meet again on Wednesday, August 29, 2007, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Co-Chair

Gail Reilly
Legislative Assistant

Michael Collins
Co-Chair

Pam Gilroy
Regional Clerk