

**THE REGIONAL MUNICIPALITY OF NIAGARA**  
**CORPORATE SERVICES COMMITTEE**

**REPORT 10-2006**

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Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, July 19, 2006, commencing at 9:10 a.m.

**ATTENDANCE**

Committee: Councillors Martin, Collins Co-Chairs; Angelone, Burroughs, Casselman, Harry, Heit, Hildreth, Leavens, Martin, Mastroianni, Saracino, Zimmerman.

Staff: Messrs. Bergsma, Commissioner, Corporate Services; Nicol, Commissioner, Human Resources; Ms. Ricci, Acting Legislative Assistant.

Others: Mr. Brcic, Director, Water and Wastewater; Mr. Lockyer, Treasurer/Director Financial Management & Planning; Mr. Murphy, Manager of Policy and Development; Mr. Bowles, Executive Assistant to the Regional Chairman; Mr. Steele, Project Manager/Coordinator; Mr. Hunter, Manager Health Protection and Promotion; Mr. Nicholson, Senior Planner Policy Coordination; Mr. McQueen, Director of Administration; Ms. Malesyk, Purchasing Manager; Ms. Garrett, Manager, General Accounting; Ms. Murphy, Associate Director Current & Capital Budgets; Mr. Askoul, Associate Director Infrastructure & Support Services, Mr. Jeffries, IT Telecommunication Administrator; Ms. Rae, Legal Counsel; Ms. Slee, Administrative Assistant - Council Support.

**OPERATIONS (STATUS REPORT)**

177. Update on Actions on the Wainfleet Servicing Class  
Environmental Assessment (EA) Township of Wainfleet  
**CSD 86-2006/ PHD 37-2006/ DPD 64-2006/ PWA 126-2006**

Moved by Councillor Angelone  
Seconded by Councillor Casselman

That Report CSD 86-2006 (PHD 37-2006/ DPD 64-2006/ PWA 126-2006), July 19, 2006, respecting Update on Actions on the Wainfleet Servicing Class Environmental Assessment (EA) Township of Wainfleet, be received; and

That Regional Council:

Authorize staff in the Public Works, Public Health and Planning Departments to provide assistance, as requested, to the Township of Wainfleet in preparing a further submission for COMRIF funding;

Authorize staff in the Corporate Services, Public Works and Planning Departments to further investigate other potential sources of alternative funding for the extension of municipal water and sewer services to the Lakeshore communities of the Township of Wainfleet to assist in financing of future stages;

Authorize Public Works staff to develop a detailed work plan for the Wainfleet servicing project and initiate pre-design work to commence after confirmation of EA Approval by MOE. This should include a detailed staging program showing how construction would proceed over an 8- to 10-year period, refined project costs, and a calculation of benefiting property owner costs;

Request the Township of Wainfleet to not approve additional development, conversions or additions in the area affected by the drinking water advisory until such time as these have been satisfactorily addressed;

Authorize staff to support the Township of Wainfleet with respect to appeals before the Ontario Municipal Board of any applications for additional development along the lakeshore and/or initiate such appeals on behalf of Regional Council.

Lost.

The Committee discussed **amending** the recommendations in the report by excluding the following sections:

***Request the Township of Wainfleet to not approve additional development, conversions or additions in the area affected by the drinking water advisory until such time as these have been satisfactorily addressed;***

***Authorize staff to support the Township of Wainfleet with respect to appeals before the Ontario Municipal Board of any applications for additional development along the lakeshore and/or initiate such appeals on behalf of Regional Council.***

It was therefore;

Moved by Councillor Leavens  
Seconded by Councillor Harry

That Report CSD 86-2006 (PHD 37-2006/ DPD 64-2006/ PWA 126-2006), July 19, 2006, respecting Update on Actions on the Wainfleet Servicing Class Environmental Assessment (EA) Township of Wainfleet, be received as **amended**

That Regional Council:

Authorize staff in the Public Works, Public Health and Planning Departments to provide assistance, as requested, to the Township of Wainfleet in preparing a further submission for COMRIF funding;

Authorize staff in the Corporate Services, Public Works and Planning Departments to further investigate other potential sources of alternative funding for the extension of municipal water and sewer services to the Lakeshore communities of the Township of Wainfleet to assist in financing of future stages;

Authorize Public Works staff to develop a detailed work plan for the Wainfleet servicing project and initiate pre-design work to commence after confirmation of EA Approval by MOE. This should include a detailed staging program showing how construction would proceed over an 8- to 10-year period, refined project costs, and a calculation of benefiting property owner costs;

Carried.

Councillors Heit, Casselman and Angelone requested that they be recorded as opposed to the aforementioned motion.

(Refer To Staff Directions)

Councillors Heit, Casselman and Angelone requested that they be recorded as opposed to the staff direction.

*(Please note that Report CSD 86-2006 (PHD 37-2006/ DPD 64-2006/ PWA 126-2006) can be found behind the JNT RPTS Blue Book Tab)*

*There being a lack of ordinary quorum at the meeting, the Committee Chair determined that the ordinary quorum for the meeting be reduced to six members, pursuant to Part 15, Section 15.8.2 of the Procedural By-law 120-2005.*

178. Physician Recruitment  
**CAO 13-2006**

Moved by Councillor Saracino  
Seconded by Councillor Hildreth

That Report CAO 13-2006, July 18, 2006, respecting Physician Recruitment, be received; and

That the provision of Physician Recruitment Services be continued through contract arrangements with Heart Niagara Inc. in the amount of \$98,000 (annually), and

That the attached Terms of Reference be endorsed.

Carried.

*At this point in the meeting a quorum was achieved.*

179. Shared Service Agreement Niagara Regional Housing Corporation  
**CAO 14-2006**

Moved by Councillor Collins  
Seconded by Councillor Angelone

That Report CAO 14-2006, July 18, 2006, respecting Shared Service Agreement Niagara Regional Housing Corporation, be received; and

That this Committee recommend to Regional Council that the Regional Chair and Regional Clerk be authorized to sign the Shared Service Agreement between the Regional Municipality of Niagara and Niagara Regional Housing Corporation (NRH) to be effective for the year 2006.

Carried.

**OPERATIONS (STATUS REPORTS)**

180. Tender Award for Contract RN 05-51  
Port Weller Wastewater Treatment Plant  
Phase 2 Upgrades, City of St. Catharines  
Project SW0526  
**CSD 92-2006/ PWA 133-2006**

Moved by Councillor Angelone  
Seconded by Councillor Casselman

That Report PWA 133-2006 (CSD 92-2006), July 19, 2006, respecting the Tender Award for Contract RN 05-51, Port Weller Wastewater Treatment Plant Phase 2 Upgrades, City of St. Catharines, Project ID SW0528, be received; and

That Contract RN 05-51, Port Weller Wastewater Treatment Plant Phase 2 Upgrades, in the City of St. Catharines, be awarded to Graham Construction & Engineering Inc. at their bid price of \$7,799,000.00;

That a contingency amount of \$800,000.00 be provided for this project;

That previously approved Wastewater Reserve Fund financing in the amount of \$1,500,000 be transferred from Project ZSW0005/SW0005, Seaway WWTP Upgrade Phase 3 to Project ZSW0007/SW0526, Port Weller WWTP Upgrade Phase 2;

That previously approved Long Term financing in the amount of \$1,500,000 be transferred from Project ZSW0006/SW0006, Baker Road WWTP Upgrade Phase 3 to Project ZSW0007/SW0526, Port Weller WWTP Upgrade Phase 2;

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara; and

That the costs associated with this project be charged against Project ZSW0007/SW0526.

Carried.

*(Please note that Report CSD 92-2006 (PWA 133-2006) can be found behind the JNT RPTS Blue Book Tab)*

181. Tender Award Contract RN 06-15  
Concrete Culvert Replacement on  
Regional Road 50 (Merritville Highway)  
1.42 km north of Regional Road 20 in the  
City of Thorold, Project ZRC0632  
**CSD 93-2006/ PWA 135-2006**

Moved by Councillor Angelone  
Seconded by Councillor Casselman

That Report CSD 93-2006 (PWA 135-2006), July 19, 2006, respecting, Tender Award Contract RN 06-15 Concrete Culvert Replacement on Regional Road 50 (Merritville Highway) 1.42 km north of Regional Road 20 in the City of Thorold, Project ZRC 0632, be received; and

That approval be given to initiate Capital Levy Financing in the amount of \$175,000 gross and net for Project ZRC0632 Culvert Replacement on Regional Road 50 (Merrittville Highway) in the City of Thorold; and

That Contract RN 06-15, Concrete Culvert Replacement on Regional Road 50 (Merrittville Highway) 1.42 km north of Regional Road 20, in the City of Thorold be awarded to the low tenderer, Rankin Construction Inc., at its bid price in the amount of \$124,842.50; and

That a contingency allowance in the amount of \$13,000.00 be provided for this contract; and

That the Engineering Agreement with the consulting firm of V&S Engineering Group Ltd. be extended to include contract administration and inspection services, with the engineering fees being calculated on a time plus disbursements basis, estimated at \$17,200.00; and

That the Regional Clerk be directed to ensure that the necessary by-laws, including the by-law authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara, are presented to Regional Council on July 27, 2006; and

That all project costs be charged against Capital Works Parent Project ZRC0632.

Carried.

*(Please note that Report CSD 93-2006 (PWA 135-2006) can be found behind the JNT RPTS Blue Book Tab)*

182. Summary of Quotations, Tenders and Authorizations  
Second Quarter 2006  
**CSD 94-2006**

Moved by Councillor Mastroianni  
Seconded by Councillor Harry

That Report CSD 94-2006, July 19, 2006, respecting Summary of Quotations, Tenders and Authorizations Second Quarter 2006, be received for information.

Carried.

183. Municipal Act Amendments  
**CSD 95-2006**

Moved by Councillor Angelone  
Seconded by Councillor Burroughs

That Report CSD 95-2006, July 19, 2006, respecting *Municipal Act* Amendments, be received.

Carried.

184. PS 3150 Tangible Capital Assets Implementation Plan  
**CSD 96-2006**

Moved by Councillor Burroughs  
Seconded by Councillor Angelone

That Report CSD 96-2006, July 19, 2006, respecting PS 3150 Tangible Capital Assets Implementation Plan, be received for information.

Carried.

185. New Purchasing By-law  
**CSD 97-2006**

Moved by Councillor Leavens  
Seconded by Councillor Angelone

That Report CSD 97-2006, July 19, 2006, respecting New Purchasing By-law, be received; and

That this Committee recommend to Regional Council that, effective September 1, 2006:

- Procurement By-law number 141-2004 be repealed and replaced with the new Purchasing By-law as outlined in this Report; and
- Policy C3.P07 – *Purchase of Service Agreements – Signing Authority* – be repealed as the signing authorities outlined in Policy C3.P07 are now addressed in the new Purchasing By-law.

Carried.

186. Initiation of Project ZGD0603  
Headquarters Telecom Upgrades  
**CSD 98-2006**

Moved by Councillor Angelone  
Seconded by Councillor Leavens

That Report CSD 98-2006, July 19, 2006, respecting Initiation of Project ZGD0603 Headquarters Telecom Upgrades, be received; and

That Long Term Financing (3-5 years) in the amount of \$650,000 gross and net be approved for Project ZGD0603 Headquarters Telecom Upgrades, as included in the 2006 Buildings & Equipment Capital Budget;

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

187. 2007 Current Budget Guidelines  
**CSD 100-2006**

Mr. Bergsma and Mr. Nicol provided an update with respect Report CSD 100-2006 stating that 2% on page 9 of the guideline was too low and had been amended to read **2.75%** which is also consistent with the page 11 Pay Equity adjustment for ONA and in keeping with what we propose for the 2007 non-union improvement. Also upon further review it was noted that the contract termination dates under page 9 of the guidelines (ONA 9 Homes) should be corrected to the term **April 1, 2004 - December 31, 2005** and that the contract term section, please also indicate - Local 9 Health **April 1, 2005 - March 31, 2008** and CUPE 1019 **September 29, 2004 - September 28, 2007**.

Moved by Councillor Leavens  
Seconded by Councillor Harry

That Report CSD 100-2006, July 19, 2006, respecting 2007 Current Budget Guidelines, be received; and

That the attached timetable for completing the 2007 Budget estimates be approved; and

That all Departments, Boards and Agencies funded by the Region be instructed to prepare 2007 Current Budget estimates in accordance with the attached guidelines as **amended to reflect the increased percentage and revised dates**; and

That the 2007 Current Budget estimates be submitted for consideration to Committee of the Whole in accordance with the attached Budget Timetable.

Carried.

(Refer To Staff Directions)

188. Forecast of Year-End Results and Budget to  
Actual Comparison for the Month Ended May 31, 2006  
**CSD 101-2006**

Moved by Councillor Burroughs  
Seconded by Councillor Mastroianni

That Report CSD 101-2006, July 19, 2006, respecting Forecast of Year-End Results and Budget to Actual Comparison for the Month Ended May 31, 2006, be received for information purposes only.

Carried.

189. Tender Award  
Contract RN 06-19  
Road and Municipal Service Improvements on  
Regional Road 69 (Pelham Road)  
From First Street to Louth Street  
In the City of St. Catharines  
Project ZRC0628/RC0628  
**CSD 104-2006/PWA 141-2006**

Moved by Councillor Burroughs  
Seconded by Councillor Mastroianni

That Report CSD 104-2006 (PWA 141-2006), July 19, 2006, respecting the Tender Award for Contract RN 06-19, Road and Municipal Service Improvements on Regional Road 69 (Pelham Road) From First Street to Louth Street In the City of St. Catharines, Project ZRC0628/RC0628, be received; and

That subject to the confirmation of cost-sharing by the City of St. Catharines, Contract RN 06-19, Road and Municipal Service Improvements on Regional Road 69 (Pelham Road), from First Street to Louth Street, in the City of St. Catharines, be awarded to the low tenderer Rankin Construction Incorporated, at the bid price of \$4,146,567.00; and

That approval be given to increase the gross budget for Project ZRC0628/RC0628 Reconstruction of Regional Road 69 (Pelham Road) from Rotary Park to First Street Louth in the City of St. Catharines in the amount of \$ 2,125,570.00 to reflect the cost sharing with the City of St. Catharines; and

That approval be given to transfer the amount of \$1,025,570 (Move Ontario Funds) from Project ZRC0628/RC0628 Reconstruction of Regional Road 69 (Pelham Road) from Rotary Park to First Street Louth in the City of St. Catharines to Project ZRC0601 Roads Rehabilitation Program; and

That a contingency amount of \$500,000.00 be provided for this project; and

That the Regional Clerk be directed to ensure that the necessary by-laws, including the by-law authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara, are presented to Regional Council on July 27, 2006; and

And further, that all project costs be charged against Capital Works Project ZRC0628/RC0628, Reconstruction of Regional Road 69 (Pelham Road), from Rotary Park to First Street Louth, in the City of St. Catharines.

Carried.

### **INFORMATION**

190. Regional Development Charges Task Force  
Minutes, meeting held: Tuesday, June 27, 2006  
**1-2006**

Moved by Councillor Collins  
Seconded by Councillor Angelone

That Report 1-2006, respecting Regional Development Charges Task Force Minutes, of the meeting held, Tuesday, June 27, 2006, be received for information.

Carried.

### **CORRESPONDENCE**

191. Moved by Councillor Harry  
Seconded by Councillor Collins

That CSC 48-2006, a letter from Debbie Zimmerman Chair, Municipal Property Assessment Corporation (MPAC) Board of Directors, June 30, 2006 to all Heads of Council, respecting: Decision by Finance Minister Greg Sorbara to cancel province-wide assessment updates for 2006 and 2007, be received for information.

Carried.

192. Moved by Councillor Angelone  
Seconded by Councillor Hildreth

That CSC 49-2006, respecting Tile Drainage Act be received and approved.

Carried.

193. Moved by Councillor Angelone  
Seconded by Councillor Leavens

That CSC 50-2006, a News Release from the Ministry of Finance, June 29, 2006 re: Ontario Cancels Property Tax Reassessments for 2006 and 2007, be received for information.

Carried.

194. Moved by Councillor Burroughs  
Seconded by Councillor Mastroianni

That CSC 51-2006, a Resolution from the Corporation of the Town of Niagara-on-the-Lake, Town Clerks Office, June 12, 2006 respecting, The Town of Niagara-on-the-Lake's request for the Province to immediately freeze the base assessment year for Ontario municipalities, be received and supported.

Carried.

### **CLOSED SESSION**

195. Moved by Councillor Collins  
Seconded by Councillor Mastroianni

That this Committee do now meet in Closed Session for purpose of receiving information of a confidential nature relating to personnel and legal matters.

Carried.

196. Fuel Adjustment  
**CSD 91-2006 (PWA 131-2006) CONFIDENTIAL**

Moved by Councillor Angelone  
Seconded by Councillor Mastroianni

That Confidential Report CSD 91-2006 (PWA 131-2006), July 19, 2006, respecting a Fuel Adjustment, be received and the recommendations contained therein be approved.

Carried.

197. A Matter Concerning the Security of the Property of the Municipality  
**CSD 99-2006 CONFIDENTIAL**

Moved by Councillor Angelone  
Seconded by Councillor Casselman

That the Confidential Report CSD 99-2006, July 19, 2006, respecting A Matter Concerning the Security of the Property of the Municipality, be received and the recommendations contained therein be approved.

Carried.

198. Labour Relations  
**HR 19-2006 CONFIDENTIAL**

Moved by Councillor Angelone  
Seconded by Councillor Hildreth

That the Confidential Report HR 19-2006, July 19, 2006, respecting Labour Relations, be received and the recommendations contained therein be approved.

Carried.

199. Moved by Councillor Angelone  
Seconded by Councillor Mastroianni

That this Committee do now rise with report.

Carried.

**STAFF DIRECTION**

Staff was directed to:

- include the Chairs and Vice Chairs of the Corporate Services Committee and Planning and Public Works Committee work with staff to further investigate other potential sources of alternative funding for the extension of municipal water and sewer services to the lakeshore communities of the Township of Wainfleet to assist in financing of future stages (Refer to Minute Item #177)
- place the minutes of the Corporate Services Committee first on the Council Agenda under Committee Reports (Refer to Minute Item #177).
- prepare a letter to the Attorney General for the Regional Chair's signature respecting the current Court deficiencies (e.g. 2007 six month freeze on Court Services, Fire charges not be processed) and the effect the deficiencies will have on revenue (Refer to Minute Item #187).

**ADJOURNMENT**

Committee adjourned at 10:47 a.m. to meet again on Wednesday, August 9, 2006, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin  
Co-Chair

Lisa Ricci  
Acting Legislative Assistant

Mike Collins  
Co-Chair

Pam Gilroy  
Regional Clerk