

**THE REGIONAL MUNICIPALITY OF NIAGARA**

**PROCEEDINGS OF COUNCIL**

**REPORT CL 10-2005**

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The Municipal Council of the Regional Municipality of Niagara met in Closed Session in the Council Chamber, Regional Municipal Building, Thorold, Ontario, on Thursday, June 30, 2005 commencing at 6:30 p.m.

**ATTENDANCE**

Council: Regional Chairman Partington; Councillors Almas Angelone; Bailey, Bentley; Bodner; Brock; Burroughs; Casselman; Collins; Eke; Gabriel; Goulbourne; Harry; Heit, Hildreth; Hodgson; Katzman; Leavens; Marshall; Mastroianni; Rigby; Saracino Smeaton; Timms.

Staff: Messrs. Trojan, Chief Administrative Officer; Cambray, Commissioner, Planning and Development; Ms. Hepplewhite, Acting Regional Clerk; Lockyer, Treasurer/Director, Financial Management & Planning; Neville, Commissioner of Public Works; Nicol, Commissioner, Human Resources; Ventresca, Acting Commissioner, Community Services; Dr. Williams, Medical Officer of Health; Ms. Reilly, Acting Deputy Clerk.

Staff

(Part-Time): Messrs. Bowles, Executive Assistant to the Regional Chair; Hutchings, Director, Social Assistance and Employment Opportunities; Kyne, Director, Legal Services; Mucciarelli, Associate Director, Waste Disposal Services; Sidawi, Director, Operational Support Services.

Others: Mr. V. Kerrio (Appointed Councillor for Councillor Salci, Niagara Falls).

**CLOSED COMMITTEE OF THE WHOLE**

327. Moved by Councillor Goulbourne  
Seconded by Councillor Burroughs

That this Council do now move into Closed Committee of the Whole for the purposes of receiving information of a confidential nature relating to legal, personnel and property matters.

Carried.

Conflicts Of Interest

Councillor Saracino declared an indirect pecuniary interest with respect to Atlas Steels as he is a former employee of the Company and is a member of the United Steel Workers of America and he therefore vacated the Council Chambers and took no part in the discussion of, or voting on, this matter.

Councillor Kerrio declared an indirect pecuniary interest with respect to Atlas Steels as he does business with them and he therefore vacated the Council Chambers and took no part in the discussion of, or voting on, this matter.

*(Members of Council, the Chief Administrative Officer and Acting Regional Clerk were in attendance for the following matter):*

328. Personnel Matter

Council received confidential information regarding a personnel matter.

*The Closed Session continued with all staff members.*

329. Atlas Steel

Committee received a confidential memo from Gord Lockyer, Treasurer, providing information regarding the Atlas Steels matter.

Moved by Councillor Mastroianni  
Seconded by Councillor Angelone

That the Atlas Steels matter be referred to staff of the Corporate Services Department for report to the Corporate and Financial Services Committee meeting and that all parties pertinent to this matter be invited to attend the meeting.

Carried.

330. Report 5-2005

Moved by Councillor Leavens  
Seconded by Councillor Collins

That Report 5-2005, being the minutes of the Accommodation Steering Committee Meeting of Wednesday, June 15, 2005, be received.

Carried.

331. Headquarters – Office Building Addition

Mr. Neville, Commissioner, Public Works and Sam Sidawi, Director, Operational Support Services, provided a slide presentation on the Headquarters – Office Building Addition.

**CLOSED COMMITTEE OF THE WHOLE, RISE AND REPORT**

332. Moved by Councillor Harry  
Seconded by Councillor Burroughs

That this Council do now rise with report.

Carried.

Following Committee of the Whole, Council met in regular session, commencing at 7:35 p.m. with an Invocation by Councillor Eke, followed by the singing of O' Canada.

**ADOPTION OF THE AGENDA**

333. Moved by Councillor Eke  
Seconded by Councillor Burroughs

That the Council Agenda CL 10-2005 be adopted as presented.

Carried.

**CONFLICTS OF INTEREST**

Councillor Heit declared an indirect pecuniary interest with respect to all wireless communications as he is employed by a wireless communication company and he therefore took no part in the discussion of, or voting on, these matters.

Councillor Marshall declared an indirect pecuniary interest with respect to any matters related to the Niagara Health System as he is employed by the Niagara Health System and he therefore took no part in the discussion of, or voting on, these matters.

Councillor Hodgson declared an indirect pecuniary interest with respect to Communication CFS 60-2005, Agricultural Food Rural Affairs Appeal Tribunal Decision, as he is a small investor and he therefore took no part in the discussion of, or voting on, this matter.

Councillor Zimmerman declared an indirect pecuniary interest with respect to Communication CFS 60-2005, Agricultural Food Rural Affairs Appeal Tribunal Decision, as she is Chair of the Municipal Property Assessment Corporation and employed by the Grape Growers Association and she therefore took no part in the discussion of, or voting on, this matter.

## PRESENTATIONS

### 334. Water for Life Poster Contest Winners

Regional Chair Partington, together with Councillor Tim Rigby, Chair, Public Works and Utilities Committee and Ian Neville, Commissioner, Public Works, presented the awards to the Water for Life Poster Contest winners. This is the third year that the Niagara Region has run the Water for Life Poster Contest and this year's theme was "Lake to Tap – Water is Everywhere". Students in grades 3 – 8 were asked to submit posters and over 1,000 posters were submitted from 40 different schools across Niagara. The top 5 posters in each category were posted on the Niagara Region website and displayed at the Pen Centre during Public Works week for people to vote on. The winner in each category received a prize of \$50 and the runner-up in each category received \$25. The winners are:

<u>Category</u>	<u>Place</u>	<u>Name</u>	<u>Age</u>	<u>Grade</u>	<u>School</u>
3-4	1	Stephan Shykevich		3	St. Alfred
3-4	2	Simran Sharma	8	3	Kate S. Durdan
5-6	1	Kyle Van Der Kooi	11	6	Assumption
5-6	2	Mei Lin An	10	5	Connaught
7-8	1	Tia Vance	12	7	Our Lady of Fatima
7-8	2	Carlee Koabel	13	7	Kate S. Durdan

### 335. Pro Kids – Providing Recreational & Cultural Opportunities for Children

Pat Heidebrecht, Director, Children's Services and Connie Mack, YMCA, attended Regional Council to apprise Committee and Council of the Pro-Kids Program. The program promotes the optimal development of eligible children and youth through participation in a range of recreational/cultural activities in Niagara. The purpose of the program is to create opportunities that enhances self-esteem, self-reliance and healthy living for children/youth from birth to 18 years of age and to share the resources and expertise of community child and youth serving agencies in order to more effectively meet the needs of clients. The Pro-Kids program provides the child with his or her choice of recreation or cultural activity. This is made available through over 150 community service groups and organizations across Niagara with funding provided through the National Child Benefit and community in-kind donations. Children/youth whose parents are currently in receipt of Social Assistance, low income families eligible for subsidized child care or who reside in Niagara Regional Housing are eligible for this program. A letter was read from Paula Plante, on behalf of the many families who have been helped by the Pro-Kids Program, expressing their thanks and appreciation. Ms. Noelle Antkowiak, who has been with PRO Kids for 5 years, attended Council to describe the positive experiences and life skills she has learned as part of this program and received a Certificate from the Regional Chair for her efforts in promoting Pro-Kids.

336. Ontario Health Coalition

Rob West, Sue Hotte and Mel Swartz attended to express their concerns over the introduction of privatized (P3) or alternative financing mechanism hospitals. An information kit was circulated providing background information on the P3 hospitals that have been tried and the results that indicate P3 hospitals have proved costlier and have offered shoddier service than their fully public counterparts. The presenters commented that the private for-profit health industry's interest in two-tier services, user fees and service charges threatens the future of universal one-tier public Medicare. Council was asked to strongly support the new hospital and that the hospital be financed and procured publicly and that the management, lands, operation and administration of Niagara's hospital remain public and non-profit under direct control of a local hospital board. Regional Council referred this matter to the Corporate Services Department for report to Committee and Council and suggested that a "Made in Niagara" resolution be prepared to address, not only a new hospital facility, but all hospitals in Niagara.

Moved by Councillor Timms  
Seconded by Councillor Eke

That the presentation from Mr. Rob West, Niagara Health Coalition "Build It Right" Campaign, seeking support for the new hospital to be financed and procured publicly, be referred to the Corporate Services Department for report to Committee and Council and that a "Made in Niagara" resolution be prepared to address, not only a new hospital facility, but all hospitals in Niagara.

Carried.

337.

**CHAIRMAN'S REMARKS**

The Regional Chair began the evening by wishing all Niagara residents a very happy Canada Day and to wish Niagara's American friends a Happy 4<sup>th</sup> of July in advance of their Independence Day celebrations.

The Chair advised that he attended a meeting at the new Welland City Hall on June 17<sup>th</sup> with a number of Niagara Mayors and Regional and Municipal Councillors where Prime Minister Paul Martin conducted a "town-hall" style meeting. The Prime Minister announced his government's "New Deal" for Cities and Communities. The Chair commented that the "New Deal" is a positive step forward and that the Prime Minister's choice to speak about it in Niagara is a ringing endorsement of Niagara's work in the fields of Smart Growth and Sustainable Development. He thanked John Maloney, MP, for helping to arrange the meeting.

The Chair commented that Environmental Stewardship is one of the Strategic Directions contained within the 2004-2006 Council Business Plan. He stated, however, that more could be done, commenting that while Niagara's air quality is significantly impacted by transboundary air pollution – pollution originating in other jurisdictions, it is important that Niagara contribute positively towards easing air pollution.

The Chair advised that the Minister announced that the Local Health Integrated Network (LHIN) would be headquartered in the Town of Grimsby.

The Chair advised that the Honourable George Smitherman, while at the Grimsby Seniors Centre, announced the founding three board members of the Hamilton Niagara Haldimand Brant LHIN. Among the names announced was Ms. Kim Stasiak of Thorold.

The Chair advised that much attention has been focused on regional and municipal efforts to combat air emissions that create smog and that both the Region and municipalities have a number of plans in place to reduce emissions created by our operations.

Regional Chair Partington thanked Valk Greenhouses in Grimsby for the assortment of potted plants which will be given to one of Niagara's Long Term Care facilities at the conclusion of the meeting.

### **OTHER BUSINESS**

338. **Review of Planning Process**

Councillor Zimmerman commented on the need to review the Niagara Region's Planning process, stating that Council needs to be pro-active by involving citizens, councillors, staff and relevant stakeholders to carry out the review. Councillor Zimmerman suggested that the review process include an examination of other Planning models as used by Greater Vancouver and Toronto (as examples). She reiterated the need to move forward sooner than later as discussed at the Council Business Planning Session.

Mr. Trojan, C.A.O., commented that the Council Planning Session captured this information and the suggestions for review of the Planning process. The C.A.O. stated that the next step is to bring forward a work plan for the process, including a terms of reference, noting that a work plan will be presented to Council in short order.

Councillor Smeaton also commented that a review of other Planning Models is a good suggestion in order for Regional Councillors to determine what models are working and how Niagara can better carry out its planning process. He suggested that this matter be dealt with by the Committee of the Whole as all members of Council should be involved.

**APPROVAL OF MINUTES**

339. Report 9-2005

Moved by Councillor Harry  
Seconded by Councillor Rigby

That Report 9-2005, being the minutes of the Proceedings of Council of Thursday, June 9, 2005, be approved and adopted.

Carried.

**CORRESPONDENCE**

340. Communications were received and dealt with as follows:

C6542 Card of thanks from Lyne Walker, an employee of the Community Services Department, and family for the kind donation to the Scouts Canada Niagara District in memory of her brother, Bruce Walker.

Received.

C6543 Peter Partington, Regional Chairman (May 6, 2005) respecting Resolutions from other Municipalities.

City of Hamilton resolution respecting the Niagara – GTA Corridor EA Terms of Reference (PW05054) – (City Wide) Item 8.3)

Received.

Township of St. Clair resolution to petition the Provincial and Federal Governments to work collaboratively to implement a Province wide and then a Canada wide computer data base system.

Received.

Moved by Councillor Hildreth  
Seconded by Councillor Angelone

That City of Kingston resolution (June 21, 2005) requesting that the Minister of Municipal Affairs and Housing, Honourable John Gerretsen, and the Minister of Tourism and Recreation, Jim Bradley move to amend the Occupiers Liability Act so as to clearly establish that those using trail systems are deemed to do so at their own risk, be received and supported.

Carried.

C6544 Michael Power, President, Mayor of Greenstone, Northwestern Ontario Municipal Association (June 8, 2005) respecting the Forest Industry crisis in Ontario.

Received.

C6545 Card of thanks from Miriam Newman, an employee of the Public Health Department, for the kind donation to the Niagara Health System Foundation in memory of her mother-in-law, Mary Newman.

Received.

C6546 Copy of a letter from Andrew S. Brandt, Chair and Chief Executive Officer, LCBO (June 9, 2005) to Mayor Robin Brock, respecting the 16<sup>th</sup> consecutive province-wide promotion of Ontario Wines.

Received.

C6547 George Smitherman, Minister of Health and Long-Term Care (June 8, 2005) respecting its \$50 million Smoke-Free Initiative.

Received.

C6549 Wendy and Jake Bas (June 22, 2005) regarding their attendance at council and advising that they do not plan on making a presentation at that time, but would be available to answer any questions that may arise regarding Appeal of Consent Application B03-05-PC, that pertains to their property.

Received.

C6550 Greg Sorbara, Minister of Finance, (June 21, 2005) advising that the Province has agreed to a request by the Niagara Region to reduce the industrial education tax rate to match the Region's municipal tax reduction to the large industrial class.

Received.

C6551 Tom and Gail Richardson (June 23, 2005) advising they will attend Regional Council on behalf of Bethlehem Projects of Niagara, in order to answer any questions that may arise regarding the Loan Guarantee request. If there is a presentation at the meeting against the recommendation then they ask that they be allowed to speak to the matter.

Received.

- C6552 Keith A. Levere, Parade Chair, Welland Rose Festival (June 18, 2005) to Regional Chair Partington expressing appreciation for his participation in this year's 44<sup>th</sup> Annual Welland Rose Festival Parade.
- Received.
- C6553 Memorandum to the Regional Chairman and Members of Council from Brian Hutchings, Director, Social Assistance and Employment Opportunities (March 8, 2005) confirming that the Regional Municipality of Niagara will receive the continuation of the Energy Emergency Fund for 2005/2006 fiscal year.
- Received.
- C6554 McGuinty Government Announces Leadership of Local Health Integration Networks (LHINs). Listed are the three Founding Board Members and CEOS for each of the 14 Local Health Integration Networks.
- Received.
- C6556 Eleanor Lancaster, Board Chair, and Saulis Zemaitis, CEO, Goodwill Industries Niagara (June 17, 2005) asking Regional Council to reconsider implementing the "JobsNow" Program in the Niagara Region.
- Received.
- C6557 Wendy Southall, Chief of Police, Niagara Regional Police Service (June 23, 2005) respecting policing of the Greater Circle Route and East Side Trails.
- Received.
- C6558 R. T. (Ted) Salci, Mayor, City of Niagara Falls (June 21, 2005) expressing appreciation for the beautiful garden basket and best wishes extended to him during his illness.
- Received.
- C6559 Joe Volpe, M.P., Minister of Citizenship and Immigration (June 24, 2005) regarding refugee protection claims in the Niagara Region prior to the implementation of the Safe Third Country Agreement.
- Received.

C6560 Joe Volpe, M.P., Minister of Citizenship and Immigration (June 24, 2005) with respect to the current negotiations toward a Canada-Ontario Immigration Agreement.

--Received.

341. Moved by Councillor Heit  
Seconded by Councillor Rigby

That Communications C6542 to C6547, C6549 to C6554, and C6556 to C6560 be received and dealt with as noted in these minutes.

Carried.

342. C6548 Holly Dowd, Clerk, Town of Niagara-on-the-Lake (June 17, 2005) requesting the Regional Municipality of Niagara support their resolution requesting the Province of Ontario to appoint a representative from each of the municipalities within which the Niagara Falls Bridge Commission operates to its Board of Directors.

Moved by Councillor Burroughs  
Seconded by Councillor Harry

That Communication C6548 respecting the Town of Niagara-on-the-Lake resolution requesting the Province of Ontario to appoint a representative from each of the municipalities within which the Niagara Falls Bridge Commission operates to its Board of Directors be received and supported.

Carried.

343. C6555 Memorandum from Regional Chairman Partington to all Members of Council (June 28, 2005) respecting Nominations for the 2205-2006 AMO Board of Directors and Councillor Collins interest in continuing as a Director.

Moved by Councillor Katzman  
Seconded by Councillor Saracino

That Communications C6555, respecting Nominations for the 2005-2006 AMO Board of Directors and Councillor Collins interest in continuing as a Director be received and supported.

Carried.

**AGENCIES, BOARDS AND COMMISSIONS**

344. Media Kits – Social Housing  
Councillor Eke provided highlights of a “Media Kit” which was distributed regarding Affordable Housing in the Niagara Region and NRH’s 2004 Annual Report.

**COMMITTEE REPORTS**

**PLANNING SERVICES COMMITTEE**

345. Report 10-2005

Moved by Councillor Smeaton  
Seconded by Councillor Bodner

That Report 10-2005 being the minutes of the Planning Services Committee meeting of Wednesday, June 22, 2005, be approved and adopted.

Carried.

**CORPORATE AND FINANCIAL SERVICES COMMITTEE**

346. Report 10-2005

Moved by Councillor Zimmerman  
Seconded by Councillor Hildreth

That Report 10-2005 being the minutes of the Corporate and Financial Services Committee meeting of Wednesday, June 22, 2005, be approved and adopted.

Carried.

**COMMUNITY SERVICES COMMITTEE**

347. Report 11-2005

Moved by Councillor Marshall  
Seconded by Councillor Almas

That Report 11-2005 being the minutes of the Community Services Committee meeting of Monday, June 20, 2005, be approved and adopted.

Carried.

**HUMAN RESOURCES COMMITTEE**

348. Report 8-2005

Moved by Councillor Collins  
Seconded by Councillor Mastroianni

That Report 8-2005 being the minutes of the Human Resources Committee meeting of Tuesday, June 21, 2005, be approved and adopted.

Carried.

Councillor Hildreth, Chair, Community Services Department, announced the appointment of Brian Hutchings as Commissioner of the Community Services Department, to which those in attendance warmly responded.

**PUBLIC HEALTH SERVICES COMMITTEE**

349. Report 10-2005

Moved by Councillor Timms  
Seconded by Councillor Baty

That Report 10-2005 being the minutes of the Public Health Services Committee meeting of Monday, June 20, 2005, be approved and adopted.

Carried.

Region-wide Air Quality Protection

A discussion ensued regarding the need to promote a region-wide air quality initiative involving area municipalities with the Region's Public Health Department as the lead. Recently released air pollution health affects reports from the Ontario Medical Association and the City of Toronto has heightened attention on this serious public health challenge. Dr. Williams advised that the Public Health Department will move forward with its initiatives to present air quality protection and promotion measures that can be instituted across the public sector.

**PUBLIC WORKS AND UTILITIES COMMITTEE**

350. Report 10-2005

Moved by Councillor Rigby  
Seconded by Councillor Heit

That Report 10-2005 being the minutes of the Public Works and Utilities Committee meeting of Tuesday, June 21, 2005, be approved and adopted.

Carried.

351. Tender Award for Contract RN 05-30  
2005 Hot Mix Resurfacing Program – Part I

Moved by Councillor Rigby  
Seconded by Councillor Heit

That Report PWA 134-2005, June 30, 2005, respecting Tender Award for Contract RN 05-30, 2005 Hot Mix Resurfacing Program – Part I and the recommendations contained therein, be approved and adopted.

That Contract RN 05-30, 2005 Hot Mix Resurfacing Program – Part I, be awarded to the low tenderer, Rankin Construction Inc., at its bid price of \$2,454,289.10, excluding G.S.T.;

That a contingency allowance in the amount of \$100,000.00 be provided for this contract;

That the Regional Clerk be directed to ensure that the necessary by-laws, including the by-law authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara, are presented to Regional Council on June 30, 2005;

That all project costs be charged against Parent Project ZRC0501/RC0501;

That a copy of this report be forwarded for information purposes to the Waterfront Regeneration Trust, Town of Lincoln, and the Regional Planning and Development Department.

Carried.

352. Headquarters – Office Building Addition

Moved by Councillor Leavens  
Seconded by Councillor Collins

That Report PWA 118-2005, June 30, 2005, respecting Headquarters – Office Building Addition, be received.

That the design-build contract for the Headquarters Office Building Addition be awarded to Ball Construction Inc., 820 Victoria Street North, P.O. Box 1202, Kitchener, Ontario, N2G 4G8, at its design-build bid price of \$15,560,500 excluding GST.

That Regional Council authorize the spending of the project costs outlined in Confidential Report PWA 118-2005 and that those costs be charged against Capital Works Parent Project ZGD0501.

That financing in the gross and net amount of \$425,000 for project ZGD0203/GD0203, Building Improvement Program for Regional Facilities be transferred to project ZGD0209, Central Accommodation-HQ/Admin for a revised budget of \$17,430,000 for the project.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council on June 30, 2005 and that staff be directed to prepare the Design-Build contract for execution by the Regional Chair and Regional Clerk.

Carried.

### **COMMITTEE OF THE WHOLE**

#### 353. Decisions made in the Committee of the Whole

Moved by Councillor Bodner  
Seconded by Councillor Bailey

That the decisions made in the Committee of the Whole meeting of Thursday, June 30, 2005, be approved and adopted.

Carried.

### **MOTIONS**

#### 354. Funding for Social Housing

Moved by Councillor Eke  
Seconded by Councillor

WHEREAS the Ministry of Municipal Affairs and Housing has legislated that benchmarks be set for the funding model that determines the housing subsidy for Non-profit and Co-operative Housing providers; and

WHEREAS the application of the benchmarks has resulted in an increase of \$1.9M to Niagara Regional Housing's program costs related to this housing subsidy; and

WHEREAS there has been no additional funding to Niagara for this cost; and

WHEREAS the social housing costs within the Ontario Municipal Partnership Fund have been frozen at the 2002 amount;

THEREFORE BE IT RESOLVED that Regional Council send a letter to the Minister of Municipal Affairs and Housing requesting that the province provides funding on an annual basis to cover the mandated increase; and

That a copy of this resolution be forwarded to local M.P.s and M.P.P.s and all 46 other Service Managers across Ontario for support.

Carried.

### **NOTICE OF MOTION**

355. Councillor Burroughs gave notice that at the next meeting of Regional Council on July 21, 2005, he would bring forward a motion for Council's consideration, on behalf of the Region's Waste Management Planning Steering Committee, supporting the Province of Ontario's goal of 60% waste diversion by 2008 and requesting that the Province assist municipalities with financial contributions in order to develop the infrastructure necessary to meet this 60% waste reduction goal.

### **BY-LAWS**

356. Moved by Councillor Marshall  
Seconded by Councillor Almas

That the following bills be now read and do pass:

#### **Bill 63**

A by-law to establish part of Lots 3 and 4, Plan 653, in the City of Niagara Falls as part of Regional Road No. 102 (Stanley Avenue).

#### **Bill 64**

A by-law to establish part of Lot 17, Concession 2, part of Parcel F-1, Section 40 being party of Block F, Plan M 40, in the Town of Lincoln as part of Regional Road No. 18 (Ontario Street).

#### **Bill 65**

A by-law to amend By-Law 29-2003, being a by-law to appoint members to the Accessibility Advisory Committee.

#### **Bill 66**

A by-law to establish part of Lot 1, Plan 62, part of Lots 1, 2, 3, 6, 7, and 9, Plan 82, in the City of Niagara Falls as part of Regional Road No. 98 (Montrose Road).

#### **Bill 67**

A by-law to adopt, ratify and confirm the actions of the Regional Council at its meeting held on the 30<sup>th</sup> of June, 2005.

#### **Bill 68**

A by-law to amend By-Law 44-2005 being a by-law to set and levy the rates of taxation for Regional general and special purposes for the year 2005.

Carried.

357. Moved by Councillor Mastroianni  
Seconded by Councillor Marshall

That the following bills be now read and do pass:

Bill 69

A by-law to establish Blocks 64, 67 and 68, Plan 30M-343, in the Township of West Lincoln as part of Regional Road 14 (Townline Road).

Bill 70

A by-law to close and convey part of the excess untravelled portion of Regional Road No. 20 (Canboro Road) in the Town of Pelham.

Bill 71

A by-law to appoint Acting Deputy Clerks for the Regional Municipality of Niagara.

Carried.

**ADJOURNMENT**

The Council meeting adjourned at 9:15 p.m.

Peter Partington  
Regional Chairman

Gail Reilly  
Acting Deputy Clerk

Anne Hepplewhite  
Acting Regional Clerk