

**THE REGIONAL MUNICIPALITY OF NIAGARA**  
**CORPORATE AND FINANCIAL SERVICES COMMITTEE**

**REPORT 1-2005**

Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, January 12, 2005, commencing at 10:00 a.m.

**ATTENDANCE**

Committee: Councillors Martin, Chair; Partington, Regional Chair; Burroughs; Eke; Goulbourne; Heit; Hildreth; Leavens; Saracino; Zimmerman.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bacchus, Commissioner, Corporate Services; Mr. Lockyer, Treasurer/Director, Financial Management & Planning; Ms. Reilly, Legislative Assistant.

Staff  
(Part-time): Ms. Chamberlain, Fixed Assets Analyst; Mr. Murphy, Manager, Policy and Planning; Mr. Payne, Director, Waste Management Services; Ms. Ralph, Manager, Waste Management and Policy; Mr. Roach, Finance Manager, P.W.; Ms. Williams, Senior Financial Analyst.

Others: Councillors Brock and Harry.

**JOINT REPORTS**

**PRESENTATION**

1. Regional Municipality of Niagara  
Waste Management Services

Mr. Payne, Director, Waste Management Services, provided an overview of reporting and approvals process to date as it pertains to the 2005 Waste Management Services Division Operating Budget and the Revised Waste Management Financing Options Study Recommendations. Three reports were presented to Committee for further information: PWA 196-2004/CSD 153-2004, Waste Management Financing Options, 2005 Cost Apportionment; PWA 203-1004/CSD 158-2004, Waste Management Financing Options Study, Revised Long-term Finance Strategy and PWA 225-1004/CSD 182-2004, Amendments to 2005 Waste Management Services Division Operating Budget.

Mr. Payne advised that approval of these reports will:

- Allow the Region to move to a system whereby waste management costs apportioned to municipal taxpayers are related to the level of service that is provided
- Provide for stabilization of waste disposal costs that are passed on through taxes for 2007
- Reduce 2005 expenditures and Area Municipal Requisitions

The 2005 Adjusted Budget – Revenues total \$37,244,755 representing an increase of \$83,325 or 0.22% over 2004.

Moved by Councillor Zimmerman  
Seconded by Councillor Burroughs

That the memorandum from David Payne, Director, Waste Management Services Division, re: Additional Information requested at Council on Dec. 16<sup>th</sup> regarding Report PWA 225-2004/CSD 182-2004 and Reports PWA 196-2004/CSD 153-2004, Waste Management Financing Options, 2005 Cost Apportionment; PWA 203-1004/CSD 158-2004, Waste Management Financing Options Study, Revised Long-term Finance Strategy and PWA 225-1004/CSD 182-2004, Amendments to 2005 Waste Management Services Division Operating Budget, be received and the financial implications be approved and forwarded to Regional Council for final approval.

Carried.

*(Please note that Reports PWA 196-2004/CSD 153-2004, PWA 203-1004/CSD 158-2004, and PWA 225-1004/CSD 182-2004, can be found behind the joint reports tab in the blue book.)*

2. Request for Capital Budget Allocation By-law  
And Financing approval for the Balance of the  
2005 Waste Management Capital Program

Moved by Councillor Eke  
Seconded by Councillor Burroughs

That Report CSD 08-2005, January 12, 2005 (PWA 06-2005, January 11, 2005), respecting the Request for Capital Budget Allocation By-law and Financing Approval for the Balance of the 2004 Waste Management Capital Program, be received and the financial implications be approved and forwarded to Regional Council for final approval.

Carried.

*(Please note that Report CSD 08-2005/PWA 06-2005 can be found behind the joint reports tab in the blue book.)*

3. Storm Sewer Cost Sharing Program

Moved by Councillor Heit  
Seconded by Councillor Burroughs

That Report CSD 09-2005, January 12, 2005 (PWA 07-2005, January 11, 2005), respecting the Storm Sewer Cost Sharing Program, be received and the financial implications be approved and forwarded to Regional Council for final approval.

Carried.

*(Please note that Report CSD 09-2005/PWA 07-2005 can be found behind the joint reports tab in the blue book.)*

4. Expropriations  
South Service Road Extension Project  
Town of Grimsby

Moved by Councillor Zimmerman  
Seconded by Councillor Heit

That Report CSD 13-2005, January 12, 2005 (PWA 12-2005, January 11, 2005) respecting Expropriations South Service Road Extension Project, Town of Grimsby, be received and forwarded to Regional Council for decision.

Carried.

*(Please note that Report CSD 13-2005/PWA 12-2005 can be found behind the joint reports tab in the blue book.)*

5. Memorandum from Chado Brcic, Director, Water & Wastewater Services, regarding comments on PWA 215-2004/CSD 177-2004 Request for Capital Budget Allocation and Financing Approval for Projects ZSS0501, ZSW0511, ZCW0518 and ZGG0503 Vehicle and Equipment Replacement and Additions

Moved by Councillor Burroughs  
Seconded by Regional Chair Partington

That the memorandum from Chado Brcic, Director, Water & Wastewater Services, and Reports PWA 215-2004/CSD 177-2004 Request for Capital Budget Allocation and Financing Approval for Projects ZSS0501, ZSW0511, ZCW0518 and ZGG0503 Vehicle and Equipment Replacement and Additions, be received and referred to Council for decision.

Carried.

*(Please note that Report CSD 177-2004/PWA 215-2004 can be found behind the joint reports tab in the blue book.)*

6. Capital Budget Allocation by-law for  
Police Central Accommodations, Project ID ZPO0509

Moved by Councillor Heit  
Seconded by Councillor Goulbourne

That Report CSD 14-2005, January 12, 2005 (PWA 15-2005, January 11, 2005) respecting Capital Budget Allocation by-law for Police Central Accommodations Project ID ZPO0509, be received and the financial implications approved and forwarded to Council for final approval.

Carried.

(Please note that Report CSD 14-2005/PWA 15-2005 can be found behind the joint reports tab in the blue book.)

**CORPORATE SERVICES DEPARTMENT**

7. 2005 Interim Levy Dates and Amounts

Moved by Regional Chair Partington  
Seconded by Councillor Heit

That Report CSD 01-2005, January 12, 2005, respecting 2005 Interim Levy Dates and Amounts, be received.

That the interim due dates for the Regional Levy be approved in the amounts and on the dates as shown on Schedule A attached to this report.

That this report be circulated to the Councils of the Area Municipalities for information.

That the Regional Clerk ensure that the appropriate by-law is prepared for presentation to Regional Council.

That the by-law approved by Regional Council be circulated to the respective Area Municipal Councils and Treasurers for information.

Carried.

8. Supply & Delivery of #2 Domestic Fuel, Regular Unleaded Gasoline & Diesel Fuel, Tender #2004-T-36

Moved by Councillor Leavens  
Seconded by Councillor Zimmerman

That Report CSD 03-2005, January 12, 2005, respecting Supply & Delivery of #2 Domestic Fuel, Regular Unleaded Gasoline & Diesel Fuel, Tender #2004-T-36, be received.

That this Committee recommend to Regional Council that a (3) year contract, for Regional Niagara requirements only, be awarded to the low bidder, Wright Fuels Niagara Inc., St. Catharines, Ontario for the supply and delivery of #2 Domestic Fuel Oil, Regular Unleaded Gasoline and Diesel Fuel at a total cost, including tax of \$2,154,031.53.

Carried.

9. 2005 Water and Wastewater Uniform Wholesale Rates - Revised

Moved by Regional Chair Partington  
Seconded by Councillor Burroughs

That Report CSD 04-2005, January 12, 2005, respecting 2005 Water and Wastewater Uniform Wholesale Rates – Revised, be received.

That the uniform water rate charged to the area municipalities for the production of water be established at \$0.446 per cubic metre, representing a increase of 11.5% for the period March 1, 2005 to February 28, 2006.

That the uniform wastewater rate charged to area municipalities for wastewater treatment for 2005 be established at \$0.579 per cubic metre, representing a 5.8% change, for the period March 1, 2005 to February 28, 2006.

That the Regional Clerk be directed to ensure that the appropriate by-laws be prepared for presentation to Regional Council.

That this report be circulated to the Area Municipal Treasurers and Clerks for information.

Carried.

10. Delegation of Tax Ratio Setting Authority/Industrial Tax Ratios

Moved by Councillor Zimmerman  
Seconded by Councillor Saracino

That Report CSD 05-2005, January 12, 2005, respecting Delegation of Tax Ratio Setting Authority/Industrial Tax Ratios, be received; and

That Regional Council support accelerating the industrial tax ratio reductions in year 2005; and

That Regional Council not support the request from the Town of Fort Erie to reduce its own industrial tax ratio below those established by the Region; and

That this report be forwarded to the Ad Hoc Committee of Council on Property Assessment and Taxation Reform for review.

Carried.

11. Approval of Spending Limits During the Interval Prior To the Approval of the 2005 Budget Estimates

Moved by Councillor Eke  
Seconded by Councillor Hildreth

That Report CSD 06-2005, January 12, 2005, respecting Approval of Spending Limits During the Interval Prior to the Approval of the 2005 Budget Estimates, be received.

That Regional Departments, Boards, and Agencies be allowed to incur costs to a level of 50% of the departmental expenditure budget of the prior year.

That Capital items as identified in the 2005 Capital Budget deemed essential by a department be approved by the respective Standing Committee, Board, or Agency and Corporate and Financial Services Committee prior to purchase.

That this policy be communicated to all Department Directors, Boards and Agencies.

Carried.

12. 2005 Current Borrowing By-law

Moved by Councillor Eke  
Seconded by Councillor Hildreth

That Report CSD 07-2005, January 12, 2005, respecting 2005 Current Borrowing By-law be received; and

That pursuant to Section 407 of the Municipal Act, RSO, 2001, as amended, the Regional chair and Treasurer be authorized to borrow to meet current expenditures for the year 2005.

Carried.

13. Cash Management Activities for the First Quarter, Second Quarter and Third Quarter 2004

Moved by Councillor Eke  
Seconded by Councillor Hildreth

That Report CSD 11-2005, January 12, 2005, respecting Cash Management Activities for the First Quarter, Second Quarter and Third Quarter 2004, be received for information.

Carried.

**MINUTES**

14. Moved by Councillor Eke  
Seconded by Councillor Hildreth

That Report 6-2004, being the minutes of the Audit Committee meeting of December 8, 2004, be approved.

Carried.

**CORRESPONDENCE**

15. Moved by Councillor Goulbourne  
Seconded by Councillor Saracino

That the following communications be received:

CFS 1-2005            Deb Morton, Executive Director, RMON Police Services Board (December 21, 2004) regarding Award of Contract F.08#2004-RFP-06 Supply, Installation & Support of Multifunctional Devices & a Colour-Print Solution.

- CFS 2-2005 Deb Morton, Executive Director, RMON Police Services Board (December 21, 2004) regarding Capital Levy Project ZPO04010 (Partial) – Purchase of a Scanner
- CFS 3-2005 Deb Morton, Executive Director, RMON Police Services Board (December 21, 2004) regarding 2005 Hardware Purchasing
- CFS 4-2005 Deb Morton, Executive Director, RMON Police Services Board (December 21, 2004) regarding Software Maintenance Agreement
- CFS 5-2005 Deb Morton, Executive Director, RMON Police Services Board (December 21, 2004) regarding 2005 Microsoft Licence Requirement

Carried.

16. Moved by Councillor Goulbourne  
Seconded by Regional Chair Partington

That Communication CFS 6-2005 from Deb Morton, Executive Director, RMON Police Services Board (December 21, 2004) regarding Niagara Police Services Board Protocol Sharing of Information between the Niagara Police Services Board and the Regional Municipality of Niagara, be referred to staff for comment.

Carried.

17. Moved by Councillor Hildreth  
Seconded by Councillor Eke

That Communication CFS 7-2005 from the Township of South Algonquin, Madawaska, Ontario (November 17, 2004) regarding its Council's resolution respecting "Replace Our Flawed Current Value Assessment System", be received and supported and referred to the Ad Hoc Committee on Property Assessment and Taxation Reform for comment.

Carried.

### **CLOSED SESSION**

18. Moved by Councillor Zimmerman  
Seconded by Councillor Burroughs

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to a property matter.

Carried.

19. Lease Extension and Purchase  
Smithville Ambulance Station  
Township of West Lincoln

Moved by Councillor Eke  
Seconded by Councillor Hildreth

That Report CSD 12-2005, January 12, 2005 (PHD 04-2005, January 10, 2005/PWA 10-2005, January 11, 2005) respecting Lease Extension and Purchase Smithville Ambulance Station, Township of West Lincoln, be received and referred to Council for decision.

Carried.

20. Moved by Councillor Goulbourne  
Seconded by Regional Chair Partington

That this Committee do now rise with report.

Carried.

### **ADJOURNMENT**

Committee adjourned at 11:20 a.m. to meet on Wednesday, January 26, 2005, at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin  
Chair

Gail Reilly  
Legislative Assistant

Pam Gilroy  
Regional Clerk  
/Associate Director of Corporate Strategy