

To view related Council minutes, click on the link below.
<http://www.regional.niagara.on.ca/government/council/minutes/2004/cl/cl02-2004.pdf>

THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE AND FINANCIAL SERVICES COMMITTEE

REPORT 2-2004

Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, January 14, 2004, commencing at 11:30 a.m.

ATTENDANCE

Committee: Councillors Martin, Chair; Partington, Regional Chair; Burroughs; Eke; Heit; Hildreth; Leavens; Saracino; Zimmerman.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bacchus, Commissioner of Corporate Services; Ms. Hepplewhite, Records Manager/Deputy Clerk; Ms. Reilly, Legislative Assistant.

Staff
(Part-time): Mr. Brcic, Director, Wastewater and Water Services Division; Mr. J. Murphy, Manager, Policy & Development; Ms. M. Murphy, Manager, Budgets & Reporting; Mr. Roach, Manager, Financial Services, P.W.; Mr. Neville, Commissioner of Public Works; Mr. Robson, Director, Corporate Strategy.

CHAIR'S REPORT

1. Moved by Councillor Eke
Seconded by Chair Partington

That Report CHR 1-2004, January 8, 2004, respecting Structure of the Budget Review Committee (BRC), be received and that Councillors Martin and Zimmerman be appointed to the Budget Review Committee.

Carried.

CORPORATE SERVICES DEPARTMENT

2. Tender Award for Contract RN 03-38
Rosehill Water Treatment Plant
Operational Improvements, Town of Fort Erie

Moved by Councillor Zimmerman
Seconded by Councillor Hildreth

That Report CSD 07-2004, January 14, 2004 (PWA 02-2004, January 13, 2004), respecting the Tender Award for Contract RN. 03-38, Rosehill Water Treatment Plant, Operational Improvements in the Town of Fort Erie, be received.

That financing (Water Capital Reserve) in the gross and net amount of \$500,000.00 be transferred from Project ID ZCW9709/CW0019, DeCew Falls Water Treatment Plant III Upgrade to Project ID ZCW9506/CW0224, Rosehill Water Treatment Plant Operational Improvements.

That Contract RN 03-38, Rosehill Water Treatment Plant Operational Improvements be awarded to T. R. Hinan Contractors Inc. at their bid price of \$2,629,000.00, plus GST.

That a contingency amount of \$200,000.00 be provided for this project

That the engineering assignment with Earth Tech Canada Inc be extended to provide the related engineering services in the amount of \$28,000.00, plus GST.

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

That the costs associated with this project be charged against Project ID ZCW9506/ CW0224.

Carried.

3. Expropriation – Glenridge Avenue
Reconstruction Project
City of St. Catharines

Moved by Councillor Zimmerman
Seconded by Councillor Hildreth

That Report CSD 08-2004, January 14, 2004 (PWA 05-2004 January 13, 2004) respecting the Expropriation – Glenridge Avenue, Reconstruction Project in the City of St. Catharines, be received.

That the Region's Legal Services Division be authorized to initiate expropriation procedures for the acquisition of a property required to accommodate the Glenridge Avenue Reconstruction Project in the City of St. Catharines.

That Regional Council receive the attached application of The Regional Municipality of Niagara for approval to expropriate lands municipally known as part of 400 Glenridge Avenue in the City of St. Catharines, pursuant to the Expropriations Act.

That all expropriation costs be charged against Capital Works Project I.D. ZRC0021/RC0021 (Reconstruction of Regional Road 50 (Glenridge Avenue), Lockhart Drive to Westchester Crescent – Phase 1).

Carried.

4. Tender Award for Contract RN 03-60
Reconstruction and Widening of Regional Road 18 (Ontario Street)
Between Regional Road 81 (King Street) and the
Canadian National Railway Tracks
Project ZRC0014/RC0257, Town of Lincoln

Moved by Councillor Zimmerman
Seconded by Councillor Hildreth

That Report CSD 09-2004, January 14, 2004 (PWA 08-2004, January 13, 2004), respecting the Tender Award for Contract RN 03-60, Reconstruction and Widening of Regional Road 18 (Ontario Street) between Regional Road 81 (King Street) and the Canadian National Railway Tracks, Project ZRC0014/RC0257, Town of Lincoln, be received.

That approval be given to initiate financing in the amount of \$5,600,000 gross and \$3,850,000 net from the proposed 2004 Roads Capital Budget for Project ZRC0014, Reconstruction of Regional Road 18 (Ontario Street) King Street to QEW;

That debenture financing (not exceeding 10 years) in the amount of \$3,850,000 be approved for Project ZRC0014.

That approval be given to increase the gross budget for Project ZRC0014, Reconstruction of Regional Road 18 (Ontario Street) King Street to QEW by \$121,720 to reflect increased cost sharing with a contribution from the Town of Lincoln in the amount of \$2,621,720.00;

That subject to confirmation of cost sharing by the Town of Lincoln, Contract RN 03-60, Reconstruction and Widening of Regional Road 18 (Ontario Street) between Regional Road 81 (King Street) and CNR Tracks, in the Town of Lincoln be awarded to the low tenderer, Rankin Construction Inc., at its bid price in the amount of \$4,626,633.81, plus G.S.T;

That a contingency allowance in the amount of \$250,000.00 be provided for this contract;

That the engineering agreement with the consulting firm of V & S Engineering Group Ltd. be extended to include additional design (\$39,665.00) and contract administration and inspection services (\$240,000.00), with the engineering fees being calculated on a time plus disbursements basis, estimated at \$279,665.00, excluding GST.

That the Regional Clerk be directed to ensure that the necessary by-laws, including the by-law authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara, are presented to Regional Council on January 22, 2004;

That the Regional Chair and Clerk be authorized to execute an agreement with Canadian National Railway to cover the reconstruction and widening of the level crossing over the Canadian National Railway tracks on Regional Road 18 (Ontario Street), including warning system, engineering fees and all other associated costs at a total estimated cost of \$250,000.00;

That project costs be charged against Project ZRC0014/RC0257 Reconstruction of Regional Road 18 (Ontario Street) King Street to QEW.

Carried.

5. Revised Tender Award for Contract RN 02-25
Peel Street Sewage Pumping Station & Storage Facility
City of Thorold

Moved by Councillor Zimmerman
Seconded by Councillor Hildreth

That Report CSD 10-2004, January 14, 2003 (PWA 09-2004, January 13, 2004), respecting the Revised Tender Award for Contract RN 02-25, Peel Street Sewage Pumping Station & Storage Facility in the City of Thorold, be received.

That financing (Wastewater Capital Reserve) in the gross and net amount of \$850,000.00 be transferred from Project ID ZSW9305/SW9305 Improvements to Pumping Stations & Forcemains to Project ID ZSW9306/SW0249 Peel Street Pumping Station & Storage Facility Upgrade.

That Contract RN 02-25 Peel Street Sewage Pumping Station and Storage Facility, be awarded to the low tenderer, Rankin construction Inc., at its revised bid price of \$3,476,569.00 plus GST.

That a contingency allowance in the amount of \$215,000.00 be provided for this contract.

That the recommendation in Report PWA 157-2003/CSD 148-2003 recommending tender award to Rankin Construction Inc. in the amount of \$4,083,723.00 be replaced by the recommendation in this report.

That the cost sharing with the City of Thorold be reduced to \$961,232.00 excluding GST to reflect the withdrawal of the financial commitment of the developer from the project.

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council, including authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

Carried.

ADMINISTRATION

6. Shared Services Agreement
The Regional Municipality and Niagara Regional Housing

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CAO 1-2004, January 14, 2004, respecting Shared Service Agreement The Regional Municipality of Niagara and Niagara Regional Housing, be received; and

That the Regional Chair and Regional Clerk be authorized to sign the Shared Service Agreement between The Regional Municipality of Niagara and Niagara Regional Housing.

Carried.

(Refer to staff direction on page CFS 9.)

CLERK'S DEPARTMENT

7. Monthly Web Site Activity Reports – October 2003 and November 2003

Moved by Councillor Hildreth
Seconded by Councillor Zimmerman

That Reports CLK 01-2004, January 14, 2004, respecting Monthly Web Site Activity Report – October 2003 and CLK 02-2004, January 14, 2004, respecting Monthly Web Site Activity Report, be received for information; and

That this monthly report be discontinued and a report submitted only if an update on any changes is required.

Carried.

CORPORATE SERVICES DEPARTMENT

8. Policy to Provide Tax Rebates to Charities – Exemption
Of Navy Leagues Under Section 6 of the Assessment Act

Moved by Councillor Saracino
Seconded by Councillor Hildreth

That Report CSD 02-2004, January 14, 2004, respecting Policy to Provide Tax Rebates to Charities – Exemption of Navy Leagues Under Section 6 of the Assessment Act, be received.

That the Regional Municipality of Niagara amend by-law 9055-98 to include a 100% rebate to organizations as defined in section 6 of the Assessment Act.

That the Area Councils be informed of the adoption of this amended policy and be requested to instruct their respective Treasurers to implement the same for the taxation year 2004 and beyond.

That the Regional Clerk ensure that the appropriate by-law(s) are prepared for presentation to Regional Council on January 22, 2004.

Carried.

9. Bonding of Employees

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CSD 03-2004, January 14, 2004, respecting Bonding of Employees, be approved.

That this report constitute the proof of Bonding of Employees required pursuant to section 287 of the Municipal Act.

Carried.

10. 2004 Interim Levy Dates and Amounts

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CSD 04-2004, January 14, 2004, respecting 2004 Interim Levy Dates and Amounts, be received.

That the interim due dates for the Regional Levy be approved in the amounts and on the dates as shown on Schedule A attached to this report.

That this report be circulated to the Councils of the Area Municipalities for information.

That the Regional Clerk ensure that the appropriate by-law is prepared for presentation to Regional Council.

That the by-law approved by Regional Council be circulated to the respective Area Municipal Councils and Treasurers for information.

Carried.

11. Approval of Spending Limits During the Interval Prior
To the Approval of the 2004 Budget Estimates

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CSD 05-2004, January 14, 2004, respecting Approval of Spending Limits During the Interval Prior to the Approval of the 2004 Budget Estimates, be received.

That, in the absence of an adopted 2004 Current and Capital Budget, the Corporate and Financial Services Committee approve the following:

Regional Departments, Boards, and Agencies be allowed to incur costs to a level of 50% of the departmental expenditure budget of the prior year.

Capital items as identified in the 2004 Capital Budget deemed essential by a department be approved by the respective Standing Committee, Board, or Agency and Corporate and Financial Services Committee prior to purchase.

That this policy be communicated to all Department Directors, Boards and Agencies.

Carried.

12. 2004 Current Borrowing By-law

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CSD 06-2004, January 14, 2004, respecting 2004 Current Borrowing By-law, be received.

That the Corporate and Financial Services Committee recommends to Council that, pursuant to Section 407 of the Municipal Act, RSO, 2001, as amended, the Regional Chair and Treasurer be authorized to borrow to meet current expenditures for the year 2004.

Carried.

MINUTES

13. Report 8-2003

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report 8-2003, being the minutes of the Regional Development Charges Task Force meeting of December 15, 2003, be received.

Carried.

ACCOUNTS

Conflict of Interest

Councillor Heit declared an indirect pecuniary interest with respect to Cheque #143253 to Telus Mobility, as he is a senior sales representative for Telus Mobility products, and he therefore took no part in the discussion of, or voting, on this matter.

14. Moved by Councillor Eke
Seconded by Councillor Hildreth

That Accounts Payable Expense Summary for the period ending November 30, 2003 in the following amounts be approved:

Administration & Corporate Services	\$ 1,662,215.18
Community Services	3,184,539.43
Planning & Development	3,690.11
Public Health	1,395,553.49
Public Works	5,244,558.90
Police Service	1,415,216.39
Outside Board's & Agencies	0.00
Non Departmental	<u>21,745,144.74</u>
Total	34,650,918.14
G.S.T. Rebate	<u>873,274.79</u>
Total Expense Payable	35,524,192.93
Holdback Amount	<u>2,786,160.90</u>
Total Expenses Paid	<u>\$ 32,738,032.03</u>

Carried.

OTHER BUSINESS

15. Audit Committee

Councillor Burroughs requested an update on what is happening with the Audit Committee. Mr. Bacchus advised that they are reviewing recommendations made by Accounting Organizations because of the Enron matter in the United States. Staff are reviewing how to make the Audit Committee compliant with the recommendations by the accounting organizations and will prepare a report to the next Corporate and Financial Services Committee meeting with recommendations on how to move forward.

Carried.

STAFF DIRECTION

That staff be directed to:

- (i) Prepare a one page summary of what services the Region does and what do they cost. (Is the chargeback at full rate or is it based on an average rate.)

ADJOURNMENT

Committee adjourned at 12:05 p.m. to meet again on January 28, 2004 at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Chair

Gail Reilly
Legislative Assistant

Pam Gilroy
Acting Regional Clerk

Embedded Secure Document

The file <http://www.regional.niagara.on.ca/government/council/minutes/2004/cl/cl02-2004.pdf> is a secure document that has been embedded in this document. Double click the pushpin to view cl02-2004.pdf.

